

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, June 29, 2006

I. Call to Order.

Vice-Chair Mr. Fisk called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Dore, Mr. Etheridge, Ms. Jebe, Mr. Preston, Mr. White, and Mr. Fisk.

Mr. Kueffner attended by teleconference for a short while until the telephone connection was disrupted.

The following members were absent: Mr. Knapp and Mr. Simpson.

Also present were the following: Mr. Stone--Port Director, Mr. McCall – Harbormaster, and Mr. Kriebler—Port Engineer.

Mr. Dybdahl – CBJ Assembly Liaison was absent.

III. Approval of Agenda.

Mr. Stone requested under Items for Action - #5 to change the single motion to two motions instead. Also under Items for Action - #6 to delete the current item and to substitute with the item, Aurora Harbor A Float-Finger Replacement.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

1. Howard Lockwood -- #28 Thunderbird Terrace, Juneau, AK 99801
Juneau Port Development, LLC, Manager

Mr. Lockwood gave a short presentation on the current on going process of getting the lease approved for the development of the property at the Little Rock Dump area. He is hopeful that all matters will be resolved in the next 2 to 3 months and a final lease will be approved and signed.

Discussion followed with Mr. Preston, and Mr. Stone.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON MAY 25, 2006 AS PRESENTED.

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V. Approval of Minutes (cont'd).

The motion passed without objection.

VI. Items for Action.

1. Proposed Regulations for Vessel Insurance.

Mr. Etheridge gave a short presentation on this topic.

The proposed regulations would require the owners of vessels obtaining long-term moorage assignments to provide proof of vessel insurance or pay a moorage surcharge of \$.025 per foot per month. The regulation would not apply to visiting vessels obtaining short-term moorage.

Discussion followed with Mr. Preston, Mr. Dore, Mr. Stone, and Mr. White.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO PROPOSE REGULATIONS FOR VESSEL INSURANCE AS RECOMMENDED BY THE OPERATIONS COMMITTEE, TO HOLD PUBLIC HEARINGS AT THE AUGUST 22, 2006 OPERATIONS COMMITTEE MEETING, THE AUGUST 31, 2006 REGULAR BOARD MEETING, AND TO TAKE FINAL ACTION AT THE AUGUST 31, 2006 REGULAR BOARD MEETING.

Mr. Preston added further comments.

The motion passed without objection.

2. Proposed Regulations for Soot and Vessel Repair.

Mr. Etheridge gave a short presentation on this topic.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO PROPOSE REGULATIONS FOR CONTROL OF SOOT AND VESSEL REPAIR AS RECOMMENDED BY THE OPERATIONS COMMITTEE, TO HOLD PUBLIC HEARINGS AT THE AUGUST 22, 2006 OPERATIONS COMMITTEE MEETING, THE AUGUST 31, 2006 REGULAR BOARD MEETING, AND TO TAKE FINAL ACTION AT THE AUGUST 31, 2006 REGULAR BOARD MEETING.

Discussion followed with Mr. Preston, Mr. Fisk, Mr. Etheridge, and Mr. Dore.

The motion passed without objection.

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VI. Items for Action (cont'd).

3. Proposed Amendments to Inactive Vessel Management Regulations.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Fisk, Mr. Etheridge, Mr. Preston, and Mr. Dore.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO PROPOSE AMENDMENTS TO THE INACTIVE VESSEL MANAGEMENT REGULATIONS AS RECOMMENDED BY THE OPERATIONS COMMITTEE, TO HOLD PUBLIC HEARINGS AT THE AUGUST 22, 2006 OPERATIONS COMMITTEE MEETING, THE AUGUST 31, 2006 REGULAR BOARD MEETING, AND TO TAKE FINAL ACTION AT THE AUGUST 31, 2006 REGULAR BOARD MEETING.

The motion passed without objection.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT REVISIONS TO THE INACTIVE VESSEL MOORAGE ZONE AS RECOMMENDED BY THE OPERATIONS COMMITTEE.

The motion passed without objection.

4. Auke Bay No Wake Zone.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Dore and Mr. Preston.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE ASSEMBLY ADOPT CHANGES TO TITLE 85 FOR EXPANDING THE NO WAKE ZONE AT AUKE BAY AS RECOMMENDED BY THE OPERATIONS COMMITTEE.

The motion passed without objection.

5. Old Douglas Harbor Replacement Professional Services Contract.

Mr. Fisk gave a short presentation on this topic.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE AWARD OF RFP DHO6-350 FOR ENGINEERING SERVICES FOR OLD DOUGLAS HARBOR TO PND ENGINEERS IN AN AMOUNT NOT TO EXCEED \$325,000, AND TO REQUEST ASSEMBLY AUTHORIZATION OF SUCH FUNDS FROM ACCOUNT 354-85, JUNEAU HARBORS DEFERRED MAINTENANCE.

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VI. Items for Action (cont'd).

The motion passed without objection.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADJUST THE AMOUNTS TO BE REQUESTED UNDER THE BOARD'S PROPOSED REVENUE BOND SO THAT ALL FUNDS ANTICIPATED FOR USE FOR THE JUNEAU MARINE TERMINAL PROJECT IN ORDER TO ACCOMPLISH THE TIMELY AWARD OF RFP DH06-350 (RE: OLD DOUGLAS HARBOR) SHALL BE REPLACED WITH AN EQUAL AMOUNT OF REVENUE BOND FUNDING.

Discussion followed with Mr. Preston.

The motion passed without objection.

6. Aurora Harbor A-Float Finger Replacement.

Mr. Fisk gave a short presentation on this topic.

Discussion followed with Mr. Dore, and Mr. Preston.

MOTION by Mr. Fisk: MOVE TO REPLACE THE DAMAGED FINGER A-7, AURORA HARBOR, AND TO APPROPRIATE THE REQUIRED FUNDS FROM THE BALANCES IN THE GOLD CREEK ENHANCEMENT FUND AND THE ADA RAMP FUND.

Mr. White seconded the motion.

MOTION by Mr. Preston: MOVE TO AMEND THE MOTION TO REPLACE THE FUND SOURCE TO THE \$.055 CENT NET TONNAGE FEE FUND.

Mr. Dore seconded the motion.

Further discussion followed with Mr. Preston, Mr. White, and Mr. Fisk.

The amended motion failed with 5 no votes and 1 yes vote.

The original motion passed with 5 yes votes and 1 no vote.

7. Auke Bay Boatyard Lease Rental Credit.

Mr. Preston gave a short presentation on this topic.

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VI. Items for Action (cont'd).

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE A LEASE RENTAL CREDIT IN THE AMOUNT OF \$1,727.80 FOR IMPROVEMENTS TO THE TRAVEL LIFT FOR THE AUKE BAY BOATYARD.

The motion passed without objection.

8. Seadrome Lease Rental Credit.

Mr. Preston gave a short presentation on this topic.

Mr. White asked to be recused from voting on this motion due to his conflict of interest.

MOTION by Mr. Preston: TO APPROVE AN ANNUAL LEASE RENT IN THE AMOUNT OF \$33,590. FOR TIDELANDS AND UPLANDS AT THE SEADROME COMPLEX AND TO REQUEST THAT THE ASSEMBLY MODIFY THE LEASE TO INCLUDE ADDITIONAL TIDELANDS AS RECOMMENDED BY THE FINANCE COMMITTEE.

Ms. Jebe seconded the motion.

The motion passed with 5-yes votes.

9. Small Boat Harbors Solid Waste Management Request.

Mr. Preston gave a short presentation on this topic.

Discussion followed with Mr. Fisk, Mr. McCall, Mr. Krieger, and Mr. Stone.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO REQUEST THAT THE ASSEMBLY CONSIDER FINANCIAL SUPPORT TO THE HARBORS ENTERPRISE IN SUPPORT OF SOLID WASTE SERVICES PROVIDED TO NON-HARBOR PATRONS IN THE COMMUNITY.

Further discussion followed with Mr. Preston.

The motion passed without objection.

VII. Items for Information/Discussion.

Mr. Stone requested to have Ms. Ann Lee speak to the Board Members about the status of her vessel the Scott Isle

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1. Ms. Ann Lee – 331 Gastineau Avenue #5-C, Juneau, AK 99801

Ms. Lee said she was doing everything she could to get her vessel removed from the UAS lot. She said that she did not have anything in writing tonight, but could provide written information to Mr. Stone by the close of business tomorrow, Friday, June 30, 2006.

The Board Members requested that she bring in paperwork from Juneau Marine Services/UAS saying that the vessel could stay where it is located or something in writing saying that it would be moved by a local company with an exact moving date. This written paperwork must be presented to the Port Director, John Stone before the close of business on Friday, June 30, 2006.

MOTION by Mr. Dore: MOVE TO REQUIRE MS. LEE TO PROVIDE WRITTEN PAPERWORK FROM JUNEAU MARINE SERVICES/UAS SAYING THAT THE VESSEL COULD STAY WHERE IT IS OR WRITTEN PAPERWORK FROM A LOCAL VESSEL MOVING COMPANY STATING AN EXACT MOVING DATE FOR THE VESSEL, THIS PAPERWORK IS TO BE SUBMITTED TO THE PORT DIRECTOR, JOHN STONE, BY THE CLOSE OF BUSINESS ON FRIDAY, JUNE 30, 2006.

Mr. Etheridge seconded the motion.

Discussion followed with Mr. Preston.

The motion passed with 6 yes votes.

Mr. Fisk thanked Ms. Lee for her testimony.

2. TWIC Program.

Mr. McCall said that a new Security Program will be implemented soon.

It is named TWIC- Transportation Worker Identification Credential and this card will be required to be carried by all workers on the Docks. It will require extensive training to obtain this card. Currently the only locations offering this training are in Seattle, Anchorage, and Valdez.

This would require us to send all of our employees in Dock positions out of town at our expense to obtain this training. This will be quite costly when you factor in per diem, lodging, and travel costs for each employee.

In addition, this card will have to be renewed every 5 years and this new program is proposed to go into effect by the end of 2006.

Discussion followed with Mr. Etheridge, Mr. McCall, Mr. Stone, Mr. Fisk, and Mr. Preston.

Mr. McCall said he was trying to find out if this training could be offered here in Juneau and this would allow other SE Alaska Communities to come to Juneau instead of also having to travel up North.

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VIII. Committee, Members & Staff Reports.

1. Finance Committee Meeting – June 22, 2006.

Mr. Preston said that most of the items they covered at his last meeting has already been discussed tonight.

They did discuss moorage related issues and they will wait until they do a revision of the new fee package this Fall.

2. Operations Committee Meeting – June 20, 2006.

Mr. Etheridge gave a short summary of his last Operations Committee Meeting.

He also mentioned that they talked about the tree removal policy guidelines and Mr. Stone's report on sewage pump-out information.

3. CIP/Planning Committee Meeting – June 27, 2006.

Mr. Fisk said that we had already talked about most of the items discussed at his last meeting.

He mentioned that PN & D gave a short presentation on the Port Condition Study and handed out the bound Port Condition Study Report to the members.

IX. Capital Improvement Project Report.

Mr. Kriebler gave a short presentation on the Port Condition Survey Report from PN & D.

He said that the dolphins are in poor shape and will need to be repaired, also, there is an issue of corrosion.

Basically there is going to be a lot of costly repairs to the existing downtown docks.

The question now is whether it will be more desirable to change the existing docks and plan for further larger ships—we will need to develop an overall plan on where to place the larger cruise ships that will be coming to Juneau.

Mr. Kriebler added that the lightering float gangway replacement will be tomorrow at 3:30 a.m. The new one will be put in place by Trucano.

He also thanked the Board for hiring him 3 years ago and said he had appreciated all their support and was delighted that he was able to accomplish so much while he was working here in Juneau.

IX. Capital Improvement Project Report (cont'd).

Mr. Fisk thanked Mr. Krieber for all his hard work on all the projects and appreciated his dedication to the Docks and Harbors Department.

Mr. Etheridge also thanked Mike for all his hard work and said he appreciated him for being able to answer all the Board Member's questions concerning the projects being worked on.

X. Harbormaster's Report.

Mr. McCall said that many patrons care calling into the office to let us know when their stalls will be vacant and allowing us to use their power for transient vessels.

This has helped the office staff to be able to accommodate transient vessels much easier this year.

XI. Port Director's Report.

Mr. Stone said that he agrees that the office staff has been able to accommodate transient vessels much better this year.

He said that he is re-opening the Port Engineer's application period for another 30 days to broaden the application pool.

He added that he and Lou will be working on getting a term contractor to get some harbor projects completed.

The new Marina Management accounting program has been delayed from going on-line until August 1, 2006 instead of the previous target date of July 1, 2006.

We shipped a hand-held unit by Federal Express to the programmer in Georgia and it was delivered to the wrong address. We have been unable to get it back. Federal Express has offered to pay the cost of the loss.

We will continue to sort out this problem with the programmer and Federal Express so we can proceed forward.

Mr. Etheridge added that he is still interested in obtaining our own computer person to manage our Computer System.

Mr. Stone said he is still looking into that item.

XII. Committee Administrative Matters.

Mr. Fisk told the Board Members to note the dates and locations for all the July meetings.

1. Meeting Calendar for July 2006

<u>Operations Committee Meeting</u>	July 18, 2006	5:00 p.m.	Aurora Harbor Office
<u>Finance Committee Meeting</u>	July 20, 2006	5:00-7:00 p.m.	CBJ Assembly Chambers
<u>CIP/Planning Committee Meeting</u>	July 25, 2006	5:00-6:30 p.m.	CBJ Assembly Chambers
<u>Regular Board Meeting</u>	July 27, 2006	7:00-10:00 p.m.	CBJ Assembly Chambers

XIII. Adjournment.

MOTION BY Mr. Dore: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.

The meeting was adjourned at 9:22 p.m.