

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, May 26, 2005**

I. Call to Order

Chairman Knapp called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call

The following Members were present: Mr. Dore, Mr. Etheridge, Mr. Fisk, Ms. Jebe, Mr. Kueffner, Mr. Preston, Mr. Simpson, Mr. White, and Mr. Knapp.

The following Members were absent: None

Also present were the following: Mr. Stone--Port Director, Mr. McCall--Harbormaster, Mr. Kriebler--Port Engineer, and Mr. Dybdahl-- Assembly Liaison.

III. Approval of Agenda.

Mr. Stone requested to add 2 items to the agenda. They were the following: Under Items for Discussion to add Item #2, 1% Sales Tax Discussion and to add an Executive Session to discuss Item #1, Auke Bay Tidelands Purchase.

Upon hearing no objection, Mr. Knapp said that the agenda was approved as amended.

IV. Public Participation on Non-Agenda Items.

1. Mark Stopha -- 4455 North Douglas Highway, Juneau, AK 99801 -- 463-3115

Mr. Stopha said that he missed all the meetings discussing the changeover from the 10 day to 6-hour rule at the Auke Bay Harbor. He feels that the Statter Harbor will become clogged with too many vessels on the weekends and that he will have a hard time finding a place to moor when he brings in fish to sell at the dock.

He would like to have a designated place for fishermen to sell their fish. It would be nice to have the designated area close to the ramp and the areas to be used solely for selling fish. The fishermen would have to call in to reserve the area in advance.

Discussion followed with Mr. Preston, Mr. McCall, Mr. Fisk, Mr. Kueffner, and Mr. Dore.

Mr. Knapp referred this topic to the next Operations Committee Meeting and he asked Staff to prepare paperwork for this meeting.

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V. Approval of Previous Meeting Minutes.

Ms. Jebe noted that on page #8 that the word hosing should be hosting.

Mr. Simpson requested that under Roll Call if the Member is only a few minutes late to just show them as present.

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON APRIL 28, 2005, AS AMENDED..**

The motion passed without objection.

VI. Items for Action.

1. Small Boat Harbor Fees and Charges Regulations Amendments.

**Motion #1.**

Mr. Preston gave a short summary on this topic.

**Public Comment:**

1. Mark Stopha -- 4455 North Douglas Highway, Juneau, Alaska 99801 -- 463-3115

Mr. Stopha said that he supports the amendment for the 50% discount for the fishing vessels using the Statter Harbor.

Discussion followed with Mr. Mr. Etheridge, Mr. Dore, Mr. Preston, Mr. Simpson, Mr. McCall, Mr. Fisk, and Mr. Dybdahl.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO MAKE AN AMENDMENT TO THE SMALL BOAT HARBOR FEES AND CHARGES REGULATIONS BY ADDING A FISHING VESSEL DISCOUNT FOR USE OF THE STATTER HARBOR, TO HOLD A PUBLIC HEARING AT THE JUNE 16, 2005 FINANCE COMMITTEE MEETING, AND TO TAKE FINAL ACTION AT THE JUNE 23, 2005 REGULAR BOARD MEETING WITH ADDITIONAL INPUT FROM THE OPERATIONS COMMITTEE.** The motion passed without objection.

VI. Items for Action (cont'd).

**Motion #2**

Mr. Preston gave a short summary on this topic.

**Public Comment:**

1. Philip Gray -- 4410 North Douglas Highway, Juneau, Alaska 99801 -- 586-6913

Mr. Gray thanked the Board Members for their consideration and support of the reduced Senior Citizen Fee for Launch Ramp Permits.

Discussion followed with Mr. McCall, Mr. Preston, and Mr. Fisk.

**MOTION by Mr. Preston: TO MAKE AN AMENDMENT TO THE SMALL BOAT HARBOR FEES AND CHARGES REGULATIONS BY ADDING A 50% SENIOR CITIZEN DISCOUNT FOR RECREATIONAL BOAT LAUNCH FEES, TO HOLD A PUBLIC HEARING AT THE JUNE 16, 2005 FINANCE COMMITTEE MEETING, AND TO TAKE FINAL ACTION AT THE JUNE 23, 2005 REGULAR BOARD MEETING.**

Mr. White seconded the motion.

Discussion followed with Mr. Fisk, Mr. Dore, Mr. Etheridge, and Mr. Preston.

**MOTION by Mr. Etheridge: MOVE TO ADD A FRIENDLY AMENDMENT TO THE CURRENT MOTION – TO ADD THE WORDS TO EXTEND THE 50% SENIOR CITIZEN DISCOUNT TO ALL HARBOR FEES.**

Mr. Dore seconded the motion.

Mr. Fisk and Mr. Preston said that they strongly oppose this friendly amendment motion.

Mr. Knapp called for a roll count on this friendly amendment motion.

The friendly amendment motion failed with seven no votes and two yes votes.

The original motion #2 without the friendly amendment motion passed with seven yes votes and two no votes.

VI. Items for Action (cont'd).

2. Trucano Tideland Lease Appeals.

**Motion #1**

Mr. Preston gave a short summary on this proposed motion.

Discussion followed with Mr. Fisk, Mr. Kueffner, Mr. Simpson, Mr. Preston, Ms. Jebe and Mr. Stone.

**MOTION by Mr. Fisk: MOVE TO ESTABLISH AN ANNUAL LEASE RATE OF \$.23 PER SQUARE FOOT FOR PARCELS ATS 750, ATS 842, AND ATS1316.**

Mr. Preston seconded the motion

The motion passed without objection.

**Motion #2**

Mr. Preston gave a short summary on this proposed motion.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO DENY THE APPEAL FOR SUBDIVIDING TIDELAND LEASE PARCELS ATS 1316, AND ATS 1468 AS REQUESTED BY MR. TRUCANO.**

The motion passed without objection.

3. North Douglas Launch Ramp Float Repair.

Mr. Krieber gave a short summary of this topic.

Discussion followed with Mr. Etheridge, Mr. Simpson, Mr. White, and Mr. McCall.

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO REFURBISH THE NORTH DOUGLAS LAUNCH RAMP FLOATS IN AN AMOUNT NOT TO EXCEED \$24,999.**

Mr. Fisk offered a friendly amendment to add the words to award the Bid to the Independent low bidder. Mr. Etheridge accepted the new wording.

The motion passed without objection.

VI. Items for Action (cont'd).

4. National Guard Dock Repairs.

Mr. Krieber gave a short summary on this topic.

Mr. Etheridge asked to be recused from this action due to conflict of interest since his vessel is moored at this dock.

**MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO MAKE REPAIRS AND INSTALL ELECTRICAL METERS AT THE NATIONAL GUARD DOCK IN AN AMOUNT NOT TO EXCEED \$15,000.00**

The motion passed without objection.

5. Project Transfer Requests.

**MOTION #1**

Mr. Stone gave a short summary on this topic.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY CLOSE OUT THE DOUGLAS HARBOR UPLANDS AND MOORAGE CIP # 354-36, THE DOUGLAS HARBOR PHASE III CIP # 354-84, AND THE STATTER HARBOR PARKING AND PEDESTRIAN IMPROVEMENTS CIP # 354-37, AND TRANSFER THEM INTO A NEW CIP ENTITLED DOUGLAS HARBOR IMPROVEMENTS.**

The motion passed without objection.

**MOTION #2**

Mr. Stone gave a short summary on this motion.

**Public Comment:**

1. Dixie Hood -- 9350 View Drive, Juneau, Alaska 99801

VI. Items for Action (cont'd).

Ms. Hood said that she has been participating in the Collaboration Juneau and the Waterfront Development, and the Assembly Meetings. She wanted to know what the Gold Creek Enhancement CIP Project was about.

Mr. Stone gave her a short description of the Project.

Mr. Knapp added that if she had further questions to contact the Harbor Office and the Staff could help her in further detail.

**MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY TO TRANSFER \$50,000.00 FROM THE GOLD CREEK ENTRANCE ENHANCEMENT CIP # 354-75 TO THE SUBPORT MARINA DESIGN/PERMIT CIP # 354-81.**

The motion passed without objection.

**Motion #3**

Mr. Stone gave a short summary on this proposed motion.

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY CLOSE THE ACCESSIBLE GANGWAY CIP # 354-86 AND TRANSFER THE UNENCUMBERED BALANCE TO THE STEAMSHIP WHARF LIGHTERING FACILITY CIP # 354-88, AND TO EXPAND THE AUTHORIZATION OF CIP # 354-88 TO INCLUDE ADA REPAIRS ON THE DOCKS.**

Discussion followed with Mr. Knapp and Mr. Preston.

The motion passed without objection.

6. Board By-Law Changes.

Mr. Stone gave a short summary on this topic.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AMEND THE BOARD'S BY-LAWS BY ADDING PROCEDURES FOR TELEPHONIC PARTICIPATION.**

The motion passed without objection.

VI. Items for Action (cont'd).

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AMEND THE BOARD'S BY-LAWS TO ADDING A CONSENT AGENDA ITEM TO THE REGULAR BOARD MEETING AGENDA FORMAT.**

Discussion followed with Ms. Jebe, Mr. Preston, and Mr. Kueffner.

The motion passed without objection.

7. Statter Harbor Uplands Concepts/Master Plan.

Mr. Krieber handed out a diagram to the Board Members and then gave a short screen presentation on this topic.

**Public Comment:**

1. Dixie Hood – 9350 View Drive Juneau, Alaska 99801

Ms. Hood said after seeing the new Statter Harbor Uplands Concepts/Master Plan that she is very enthusiastic about this Project being developed. It is nice to see the Harbors Department and the Parks & Recreation Department working together to complete a Project that will benefit the Community.

Discussion followed with Mr. Kueffner, Mr. Fisk, Mr. Krieber, Mr. White, Mr. Simpson, Mr. Dybdahl, and Mr. Knapp.

Mr. Knapp said that it was the consensus of the Board Members for Mr. Krieber to continue to present this Statter Harbor Upland Concepts/Master Plan Project to the Public through scheduled public meetings.

VII. Items for Information/Discussion.

1. DeHart's Marina Interim Operations Plan.

Mr. Stone gave a short summary of this topic.

Discussion followed with Mr. Preston, Mr. Kueffner, Mr. Etheridge, Mr. Knapp, Mr. Simpson and Mr. Stone.

VI. Items for Information/Discussion (cont'd).

Mr. Knapp said that it is the consensus of the Board Members to continue with the Interim Operations Plan as presented in Mr. Stone's memo for the DeHart's Marina Facility purchase on July 1, 2005.

2. 1% Sales Tax Discussion.

Mr. Knapp gave a short summary of this topic.

Discussion followed with Mr. Fisk, Mr. Dybdahl, Mr. Etheridge, Mr. White, and Mr. Simpson.

VIII. Committee, Member & Staff Reports.

1. Finance Committee Meeting – May 12, 2005.

Mr. Preston gave a short summary of his last Finance Committee Meeting.

He said that most of the topics were already covered tonight. He did mention that they discussed security bonds and revenue streams as Mr. Duncan from the CBJ Finance Department gave a presentation to the Committee Members.

Discussion followed with Mr. Fisk and Mr. Stone.

2. Operations Committee Meeting – May 19, 2005.

Mr. Etheridge gave a short summary of his last Operations Committee Meeting.

He said that most topics were already covered tonight. He did mention that Mr. Peter Freer gave a presentation to the Committee Members about the new Wayfinding Signs Project. In addition, they discussed the Sunset Clipper Tideland Lease and the Aniakchak Tideland Lease but took no action at this meeting.

3. CIP/Planning Committee Meeting – May 24, 2005.

Mr. Simpson said that all the items that they discussed have already been covered tonight.



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IX. Capital Improvement Project Report.

Mr. Kriber gave a short presentation on current projects that he has been working with.

X. Harbormaster's Report.

Mr. McCall gave a short summary on latest happenings in the Harbor Department.

He added that we did well at the annual Coast Guard Inspection on the Docks & Wharves. They did mention that we need to change some language on our signs.

XI. Port Director's Report.

Mr. Stone said that he was working with a Company to add additional new updated pay phones on the Docks. The commission to us would be \$3.00 per call that is much higher than we currently receive on the current out-dated phones. They are looking at locations for placing these additional new phones.

This topic will go to the next Operations Committee Meeting for further discussion.

He mentioned that the ATS – 1503 tideland property (next to Channel Flying) needs to have a lease so he will be getting all the paper work ready to issue a tideland lease. The lease rate will be the same as what we are charging Channel Flying - \$.13 a square foot.

Mr. Stone added that the Wayside Park area belongs to us and needs to be cleaned up. We can't afford the upkeep of the grounds and the restrooms. He would like to get the area cleaned up and maybe rent it out to a Kayak Company to use for the Summer Season.

XII. Committee Administrative Matters.

1. Meeting Calendar for June 2005.

<u>Operations Committee Meeting</u>	June 21, 2005	5:00 p.m.	Aurora Harbor Office
<u>Finance Committee Meeting</u>	June 16, 2005	5:00 p.m.	CBJ Assembly Chambers
<u>CIP/Planning Committee Meeting</u>	June 14, 2005	5:00 p.m.	CBJ Assembly Chambers
<u>Regular Board Meeting</u>	June 23, 2005	7:00 p.m.	CBJ Assembly Chambers

Mr. Knapp mentioned to the Board Members to be sure to note the June scheduled meetings on their calendars.

XIII. Executive Session.

1. Auke Bay Tidelands Purchase.

Mr. Knapp called for a 5-minute break at 9:21 p.m.

**MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO GO INTO EXECUTIVE SESSION.**

The motion passed without objection.

The Board Members went into Executive Session at 9:25 p.m.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADJOURN EXECUTIVE SESSION AND GO BACK INTO THE REGULAR MEETING.**

The motion passed without objection.

Mr. Knapp called the Regular Board Meeting back to order at 9:39 p.m.

IX. Adjournment.

**MOTION BY Mr. Dore: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.**

The motion passed without objection.

The meeting was adjourned at 9:40 p.m.