

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, April 27, 2006**

I. Call to Order.

Chairman Simpson called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Dore, Mr. Etheridge, Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Preston, Mr. White, and Mr. Simpson.

The following members were absent: None

Also present were the following: Mr. Stone--Port Director, Mr. McCall – Harbormaster, and Mr. Kriebler—Port Engineer.

Mr. Dybdahl – CBJ Assembly Liaison was absent.

III. Approval of Agenda.

Mr. Stone requested to add the Special Board Meeting minutes for April 20, 2006 under Item V. Approval of Minutes. He also asked to remove under Item VI. Items for Action, #7 – Small Boat Harbors Revenue Bond Program and to replace it with – Harris Harbor Crane Pad and Travel Lift.

He requested also under Item IV. Items for Action to move Item #6, Donation of 35-foot Surplus Gangway to Glacier View Condominium Owners Association to Item # 1 and to move the rest of the items down since there are members of the public requesting to speak on this topic.

Mr. Stone also requested to add an item under Item VII. Items for Information/Discussion called Fisheries Development Committee Letter.

**MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.**

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There were no people testifying.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON MARCH 30, 2006 AS PRESENTED.**

The minutes were approved as presented.

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V. Approval of Minutes (cont'd).

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE SPECIAL BOARD MEETING HELD ON APRIL 20, 2006 AS PRESENTED.**

The minutes were approved as presented.

VI. Items for Action.

1. Donation of a 35-foot Surplus Gangway to Glacier View Condominium Owners Association.

Mr. Krieber gave a short presentation on this topic.

**PUBLIC COMMENT:**

1. Ms. Laurie Scott – Glacier View Condominium Owner's Association.

Ms. Scott told the Board members that they would like to have the gangway to gain access to their property on the other side of Duck Creek for their children to use for a playing area as well as for the children to have access across Duck Creek to get to school.

Discussion followed with Mr. Fisk, Mr. Knapp, and Mr. Simpson.

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE DONATION OF A SURPLUS 35-FOOT GANGWAY VALUED AT \$500, TO GLACIER VIEW CONDOMINIUM OWNER'S ASSOCIATION, INC., A NON-PROFIT ENTITY, FOR THE PURPOSE OF INSTALLING THE GANGWAY OVER DUCK CREEK TO SATISFY USDA'S WILDLIFE HABITAT INCENTIVIES PROGRAM GRANT REQUIREMENTS.**

The motion passed without objection.

2. Downtown Waterfront Loading Zone Operations Procedures.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Kueffner, Mr. Stone, Mr. Etheridge, Ms. Jebe, and Mr. Preston.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADOPT THE DOWNTOWN WATERFRONT LOADING ZONE OPERATIONS PROCEDURES AS PRESENTED BY THE OPERATIONS COMMITTEE CHAIR.**

The motion passed without objection as corrected and amended.

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VI. Items for Action (cont'd).

3. Auke Bay Boatyard Lease Rental Credit.

Mr. Preston gave a short presentation on this topic.

**MOTION by Mr. Dore: ASK UNANIMOUS CONSENT TO APPROVE A LEASE RENTAL CREDIT IN THE AMOUNT OF \$2,138.08 FOR THE AUKE BAY BOATYARD AS PRESENTED BY THE FINANCE COMMITTEE CHAIR.**

The motion passed without objection.

4. Tideland Lease Area Amendment Policy.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Preston, Mr. Etheridge, Mr. Fisk, Mr. Knapp, and Mr. Stone.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADOPT THE TIDELANDS LEASE AMENDMENT POLICY AS PRESENTED BY THE OPERATIONS COMMITTEE CHAIR WITH THE AMENDMENTS AND ADDING ADDITIONAL LANGUAGE ON AN ENVIRONMENTAL ASSESSMENT ON THE PROPERTY GIVEN BACK TO CBJ.**

The motion passed without objection.

5. Small Boat Harbor Parking Lot Management Plan.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Knapp, Mr. Fisk, Mr. McCall, Mr. Etheridge, Mr. Simpson, Ms. Jebe, Mr. Preston, and Mr. Kueffner.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADOPT THE SMALL BOAT HARBOR PARKING LOT MANAGEMENT PLANS AS RECOMMENDED BY THE OPERATIONS COMMITTEE AND TO DIRECT THE PORT DIRECTOR TO IMPLEMENT THE PLANS AND PROCEDURES, INCLUDING THE ENFORCEMENT OF APPLICABLE ORDINANCES. THE PROJECT IS TO BE FUNDED BY THE BOARD CONTINGENCY FUND.**

The motion passed without objection.

Discussion followed with Ms. Jebe.

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VI. Items for Action (cont'd).

6. Active Fishing Vessel Discount at Statter Harbor.

Mr. Preston gave a short presentation on this topic.

Discussion followed with Mr. Simpson, Mr. Preston, Mr. McCall, Mr. Fisk, and Mr. Dore.

**MOTION by Mr. Dore: ASK UNANIMOUS CONSENT TO PROPOSE AMENDMENTS TO THE SMALL BOAT HARBORS FEES AND CHANGES REGULATIONS LIMITING THE NUMBER OF DAYS FOR WHICH AN ACTIVE FISHING VESSEL MAY USE STATTER HARBOR TO NO MORE THAN 20 DAYS IN A CALENDAR YEAR, TO HOLD PUBLIC HEARINGS AT THE MAY 18<sup>TH</sup>, 2006 FINANCE COMMITTEE MEETING AND THE MAY 25, 2006 REGULAR BOARD MEETING AND TO TAKE FINAL ACTION AT THE MAY 25, 2006 REGULAR BOARD MEETING.**

The motion passed without objection.

7. Harris Harbor Crane Pad and Travel Lift.

Mr. Fisk gave a short presentation on this topic and gave further detail on the letter that was handed out this evening to the Board Members.

Mr. Stone added further discussion on this topic.

Discussion followed with Mr. Knapp, Mr. Fisk, Mr. White, Mr. Krieber, Mr. Etheridge, Mr. Kueffner, Ms. Jebe, and Mr. Simpson.

**MOTION by Mr. Fisk: MOVE TO TABLE THIS TOPIC FOR ONE MONTH TO THE NEXT REGULAR BOARD MEETING TO BE HELD ON MAY 25, 2006.**

Mr. Knapp seconded the motion.

The motion to table the topic passed with 6-yes votes and 3-no votes.

Further discussion followed with Mr. Stone and Mr. Fisk.

VII. Items for Information/Discussion.

1. Fisheries Development Committee Letter.

Mr. Simpson gave a short presentation on this topic.

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VII. Items for Information/Discussion (cont'd).

Mr. Krieger added further discussion on this topic.

Discussion followed with Mr. Fisk, Mr. Kueffner, and Mr. Simpson.

VIII. Committee, Members & Staff Reports.

1. Finance Committee Meeting – April 20, 2006.

Mr. Preston gave a short summary of his last Finance Committee Meeting.

The houseboat issue to the Finance Committee should be sent to the Operations Committee instead so this issue will be on the agenda for the May 16, 2006 Operations Committee Meeting.

Discussion followed with Mr. Preston, Mr. Kueffner, Mr. Etheridge, Mr. Simpson, and Mr. Stone.

They also looked at the needs of certain size stalls to accommodate the current wait lists.

Also discussed were the current problems of the Echo Cove Caretaker situation.

Mr. Preston added further discussion.

2. Operations Committee Meeting – April 18, 2006.

Mr. Etheridge gave a short summary of his last Operations Committee Meeting.

He added that our Staff is currently working with the new computer system to get it ready for when the programmer returns to transfer the system across.

Mr. Etheridge also said that the Committee looked at the payments that we make to the City MIS Department for the care of the computer networking equipment. Mr. Stone was directed to check on obtaining a new computer system caretaker.

Discussion followed with Mr. Preston.

3. CIP/Planning Committee Meeting – April 26, 2006.

Mr. Fisk said that most items that they discussed have already been discussed tonight so he had nothing further to add at this time.

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IX. Capital Improvement Project Report.

Mr. Krieber gave a short presentation of his current projects.

He added that the North Douglas Floats had a lot more problems than they had anticipated. They are working quickly to get them fixed and ready to put back into the water for the use of patrons.

X. Harbormaster's Report.

Mr. McCall said that the Pacific Coast Congress Conference was a huge success and everybody commented that it was the best Conference yet.

He added that our Staff is currently working with the new computer system to get it ready for when the programmer returns to transfer the system across.

XI. Port Director's Report.

Mr. Stone gave a short presentation on current happenings in the Harbors and Docks.

He said that we are 70% moving forward on the new Marine Computer Program and are proceeding nicely.

He added that he has been working with the programmer, Mr. McCorkle and together they have been streamlining the program to fit our harbor needs.

XII. Committee Administrative Matters.

1. Meeting Calendar for May 2006

**Operations Committee Meeting**      May 16, 2006      5:00 p.m.      Aurora Harbor Office

**Finance Committee Meeting**      May 18, 2006      5:00-7:00 p.m.      Town Library

**CIP/Planning Committee Meeting**      May 23, 2006      5:00-6:30 p.m.      CBJ Assembly Chambers

**Regular Board Meeting**      May 25, 2006      7:00-10:00 p.m.      CBJ Assembly Chambers

XIII. Adjournment.

**MOTION BY Mr. Dore: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.**

The motion passed without objection.

The meeting was adjourned at 9:40 p.m.