

City and Borough of Juneau (CBJ)  
Juneau Commission on Sustainability (JCOS)  
Draft Meeting Minutes  
December 9, 2015  
Large Conference Room, Downtown Library

I. Meeting called to order at 5:39 P.M.

Present: Steve Behnke (Chair), Kate Bevegni (on video), Tim Felstead (CBJ Liaison), Clint Gundelfinger, Beth McKibben (CBJ Liaison), Duff Mitchell, Amy Skilbred, Greg Smith, John Smith, Darrell Wetherall

Visitors: Nancy Waterman

II. Agenda Changes – Add Annual Retreat to action Items

III. Minutes of the November 9, 2015 meeting approved.

IV. Public Participation - None

V. Action Items

A. JCOS Input to FY17-CBJ2022 Capital Improvement Program (CIP) List – Nancy Waterman discussed aspects of the CIP stating that comments needed to be sent to the planning commission by the 22<sup>nd</sup>. Beth McKibben explained the CIP and process involved. Duff Mitchell asked if Marine Passenger Funded projects were included in the CIP to which Ms. McKibben responded that they were. JCOS wants to make sure the CAP is part of the CIP process; it was suggested that we send a memo to that effect to CBJ Public Works from JCOS. Mr. Mitchell also suggested being more proactive such that other departments initially incorporate the CAP into their decision making process. Ms. McKibben suggested sending a separate memo addressing this issue. There was a group discussion regarding adding a CAP component to the CIP. Steve Behnke discussed preparing generic comments about incorporating comments from the CAP that could potentially be in place for next year's CIP list. Beth also suggested focusing on parts of the comments that would further the goals of the JCOS. Greg Smith asked if project descriptions were available to which Ms. McKibben replied the entire plan was available on the CBJ website. Mr. Mitchell motioned to facilitate the future of electric transportation which was seconded by John Smith. Mr. Mitchell also brought up the subject of electric bus acquisition and implementation for a potential comment subject. Mr. Mitchell motioned to have Steve Behnke and Amy Skilbred write a letter with generic language to address including references to the CAP in CIP project descriptions to be reviewed by Greg Smith before being sent to JCOS commissioners for further review. John Smith seconded the motion.

B. Annual Retreat – Tentatively scheduled for January 16, 2016 or January 30, 2016.

C. Web Page Update – The link to the Climate Action Plan (CAP) does not work and needs to be remedied. Clint Gundelfinger suggested that the list of current JCOS commissioners be updated.

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## VI. Information Items

A. Green Team – Next meeting December 16, 2015; a JCOS liaison is needed. Look to incorporate the CIP and CAP into presentations.

B. City Liaison Report – No new information.

C. Items Up For Assembly Action – No new information.

### D. Committee Reports

i. Solid Waste /Bio-solids – CBJ looking at a diesel or natural gas powered dryer (for bio-solids).

ii. Energy – Currently reviewing JCOS commissioner comments on the Energy plan; highlighting the implementation component. Case studies are still needed.

iii. Outreach/Accountability – Attempting to contact Matt Kearn to talk about food security as a brown bag lunch talk topic.

iv. Green Team – See above information item.

VII. Meeting adjourned at 7:37 P.M.