

DRAFT MINUTES

Wednesday August 7, 2013, 5:30pm
Assembly Chambers
155 S. Seward St., Juneau, AK 99801

Present: Amy Skilbred, Kate Bevegni, Lisa Weissler, Duff Mitchell, Kate Troll, and Jenni Lefing. Jenni Lefing kept the minutes.

Others Present: Beth McKibben, Staff Liaison

I. CALL TO ORDER

Kate Troll called the meeting to order at 5:38 pm

II. AGENDA CHANGES: None.

III. APPROVAL OF MINUTES

Minutes of July 18, 2013 approved.

IV. PUBLIC PARTICIPATION: None

IV. ACTION ITEMS

A. Scope of Work for Energy Plan

Duff reviewed the current draft of the Energy Plan scope of work. This included Section 1, a new section. Commission members provided edits. They included:

- Section 1 of Scope of Work:
 - Currently says Public Outreach and Education Programs. This will be changed to *Public Outreach*.
 - Second paragraph of Public Outreach: Change last sentence from the public outreach plan will be reviewed and approved by the JCOS to: *The public outreach plan will be reviewed and coordinated with JCOS.*
- Section 2: Establish an energy usage baseline.
 - Add community to the end of *Facility Energy Usage for CBJ and community*.
- Project Purpose on p.1: Change Juneau Commission on Sustainability to *City and Borough of Juneau*.
- p. 3: Information Sources- this will be Section D. and the title will now be *Minimum Information Needs and Approach*
- It was noted that we were not sure how much money CBJ is willing to give us for Energy Plan Development, so not sure how much should put into the Scope of Work.
- It was suggested that we don't refer to this process in phases. Instead call each "phase," a section. And, that we can tell CBJ we prefer to have the whole thing done, but if can't then first piece/section is the priority.

- p. 4 under 3. Compile, synthesize interpret energy data collected in Current Needs. B. Identify the economic significance of energy use and the implications for energy trends as identified in the scenarios developed in Task 3.
 - Change to *identify the economic trends* (not significance), and put *Section 4*, not Task 3.
- p. 4 existing new buildings. Take out new.
- P. 5 Delete on top: A. Energy Trends and B. Comparison to benchmarks
- It was recommend that when this goes out to bid, to then include the appendix, which could include the new Chapter 6 on Sustainability.

Jenni made a motion to Accept Scope of Work through p. 6, with the above final edits by Beth, and then have it sent to the City Manager. The Juneau Commission on Sustainability accepted this by unanimous consent.

B. Solid Waste

- Beth noted that she was asked by JCOS to set up a meeting with the Deputy Director of Solid Waste. He wanted to know why JCOS was interested in this, as they are only signing a one-year contract (with Arrow Refuse).
- In September, JCOS will invite Jim Penor, someone from Arrow Refuse, and Rob Steedle to the meeting. If Arrow Refuse were unable to attend, JCOS would still like to have Rob and Jim present. JCOS is concerned that we weren't part of the discussion regarding recycling, and would like to express that to CBJ.

C. Web Page Update

- Cordova, at CBJ, is starting to make some edits to the website. This includes photos, a link to the website on the left side of the Community Development Page.
- She will also work on the edits that Jenni re-sent to Beth.
- Hal Hart, at CBJ has said the website has been a good recruiting tool, for those looking at positions in Juneau.
- Website Postings: JCOS will make an effort to have a new local business spotlight highlighted on the front page on a more regular basis. This will include posting the recent Juneau Empire story about Alaska Reuse; a new business that will provide landfill alternatives to contractors and others will be featured.
- Beth reminded JCOS to send her any news articles on sustainability and she can post to Facebook, and then JCOS will determine if on website.

VI. INFORMATION ITEMS

A. City Liaison Report –

- At JCOS Regular work session on August 21 5:30 pm, Donna Pierce will be coming to speak about the new Valley Library, and noted that if JCOS wanted to take action on a heat source for the library, they can do so at September meeting.

- ii. Green Team has planned to do the Road Show- taking the Climate Action Plan around to different departments and explain it.

B. Library-

- i. Kate B. Noted that Thursday September 15 is a meeting about early design stage of library. She shared the Climate Action Plan section on new buildings with CBJ to remind them of the section, and that JCOS would like to be involved.
- ii. Nathan Coffy, CBJ manager was away, and called Kate B. back to let her know that he is interested in sustainability, and suggested he come to the Aug 21 JCOS work session as well. Nathan said they are still looking at heat pump feasibility. Kate said she would coordinate and give feedback.
- iii. It was noted that there is a planning group to plan the library (working with architects), and perhaps the Commission could meet with this group.
- iv. Beth will provide Kate B. a copy of the Juneau LEED principles.

C. Electric Vehicles-

- i. It was noted that of the 10 experimental spots for electric vehicles that are available, 5 are gone.
- ii. Amy Skilbred noted that Juneau Community Foundation, CBJ, and Juneau Economic Development Council received a \$25,000 grant for Electric Vehicle promotion. This will be announced in September to the public. This grant will be used to put in charging stations, servicing vehicles doing more events, like featuring electric vehicle
- iii. In a Tell it to City Hall email, Robert Barker of Juneau, sent in an inquiry, that was forwarded to JCOS stating:
“The city needs to begin installing Electric Vehicle charging stations in key locations. Parking garage downtown, Eagle Crest, Sandy Beach, Eagle Beach campground, Airport parking. These are just a few locations I think CBJ should consider and begin installation soon. The EV community is beginning to grow in Juneau. If Juneau wants to be one of the front-runners in developing and supporting new technologies, they've got some catching up to do. Washington and Oregon already have a huge infrastructure supporting the EV.”

Kate Troll will respond to this inquiry, and let him know that the JEDC cluster is working on this.

D. **Items up for Assembly Action:** None

E. **Committee Reports**

- i. Energy- don't think having more work sessions
- ii. Education and Outreach
 - More postings are being put on Facebook by Jenni or Beth, but anyone can post to the Facebook page (Sustainable Juneau).
 - August 31 is the Food Festival at the JAHC that was started by former JCOS members. Ideally, JCOS would have a presence

there, but at this time there is a gap, which includes no display materials.

- The September work session will be focused on outreach and education, including a brochure, that can be used for tabling events. Lisa volunteered to start thinking about this.
- iii. Solid Waste: A Boy Scout helped at parade and Darryl got a letter from him to see how else he can help. Darryl will follow-up with him (Beth will email Darryl about this).

Future JCOS Meetings

August 21 next work session date.

VII. ADJOURNMENT

Meeting was adjourned at 7:08 pm by Kate Troll.