

Juneau Commission on Sustainability
October 3, 2012
DRAFT Minutes
Large Conference Room, Downtown Library

Present: Duff Mitchel, Steve Behnke, Kate Troll, Lisa, Darrell Wetherall, Jenni. Jenni Lefing kept the minutes.

Others present: Staff Liaison: Beth McKibben

Public: Joel Lassiter, Alex Masdag, Russell Stigall

I. CALL TO ORDER

Kate Troll called the meeting to order at 5:35 pm

II. AGENDA CHANGES:

Add, how can we communicate more efficiently under City Liaison report.

III. APPROVAL OF MINUTES:

Minutes of September 19 were approved.

IV. PUBLIC PARTICIPATION: None.

V. ACTION ITEMS:

A. Outreach

i. Facebook/web development:

- JCOS Website Outlines, worked on by Duff and Lisa were sent out in advance of the meeting.
- Ideas included having a homepage with tabs across, tip of the week, news and updates, link to green team, Climate Action Plan, carpool network, local activities, and links to other resources.
- It was noted that we need to have the capacity and support that we need to move forward on this. CBJ will be maintaining the website- and we will only be able to ask for updates about once a month. So, items (such as tip of the day/week,) that are updated often will be for the Facebook page. However, there could be a tip of the month.
- It was noted that the website will link to existing resources that are out there.
- A discussion took place on what the major tabs of the website should be, and who will take the lead on developing an outline for each and bring to the next meeting:

ABOUT TAB (under there- JCOS, Sustainability): LISA

CLIMATE TAB (green house gases): STEVE

ENERGY TAB: DARRELL & DUFF

LOCAL FOOD TAB (food sources): STEVE

WASTE & RECYCLING TAB: KATE

WATER TAB (water use, wastewater treatment, clean): JENNI
MATERIALS TAB (education- on things you can buy- household goods):
hold off on this

RESOURCES TAB (with local businesses and what they are doing, who
do you call if you want air source heat pumps)

- Other Pieces of Website that were talked about:
 - Have a Local Spotlight Feature on homepage of website.
 - Have a success story when launch the website.
 - It was noted that this website should be applicable to Juneau, with local information.
 - Pat, at CBJ can change the face of JCOS page, but has to work within the framework of CBJ. Pat will design and someone else will update it.
 - Have 6 main tabs, and some language on the cover page with who we are.
 - Link this to Facebook, etc., and JCOS page.

VI. INFORMATION ITEMS

A. CITY LIASION REPORT:

- Handbook for commission activities states that sub committees have to follow the same rules as committees.
- JCOS doesn't have a staff person, which makes it difficult to carry out actions.
- A discussion took place on how JCOS can better communicate to get their work done.
 - This included how JCOS can communicate via e-mail. It was noted that members couldn't select reply all to JCOS e-mails.
 - JCOS members need to send emails to the whole commission through Beth.
 - Decisions need to be made in a public meeting.

B. ITEMS UP FOR ASSEMBLY ACTION: None, as Mary Becker is not here. It was noted that after the election, another liaison will be assigned.

C. COMMITTEE REPORTS

i. Climate Action Plan: Nothing to report.

- a. CIP Process- it is assumed that Nancy will take the lead on this.
- b. Biomass- Energy Plan: had discussion on this, but no particular agenda items.
- c. It was asked if there was any movement on trying to delegate who from the city is responsible for implementing JCAP. We need to find out. It was suggested that a letter be drafted to the city saying this, as well as that we need help with energy audits.

ii. Green Team- going to look at what doing in organization, etc.

iii. Education & Outreach

There is now a Facebook page that Jenni developed. As of today, there are 14 “likes.”

The next JOCS meeting will be Wed. November 7, and the October work session will be canceled.

There are vacancies on the JCOS. This will be posted on Facebook.

VII. ADJOURNMENT: Meeting adjourned at 6:56 pm.