

## **DRAFT Minutes**

Juneau Commission on Sustainability  
Wednesday, October 6, 2010, 5:15 PM  
Downtown Public Library Conference Room

### **I. Call to Order**

Sean Lynch called the meeting to order at 5:21 PM. Other members in attendance included Steve Behnke, Eva Bornstein, Alida Bus, Nicole Grewe, and Gayle Wood. Eric Felt, CDD Planner, attended in place of regular CDD staffer, Beth McKibben. Sean announced, again, Catharine Fritz tendered her resignation to tend to family, which leaves the JCOS with one opening.

### **II. Agenda Changes**

Green House Gas Committee Report (Information Item) removed from agenda as there have been no meetings or activities during the prior month. Letter to Assembly, RE: Solid Waste (Action Item) removed from agenda per Bob Doll's request as he is continuing to work on the letter and will present it at November's JCOS Meeting.

### **III. Approval of Minutes**

Minutes of September 2010 Meeting were approved without objection.

### **IV. Public Participation**

One public member, Judy Klein, attended the meeting and provided information for JCOS consideration. Judy is the Southeast Region member of the University of Alaska Fairbanks, Cooperative Extension Service (UAF CES) State Advisory Council. Judy thanked JCOS for their work on the Farmer's Market, Food Festival, and support for new land use regulations related to keeping chickens and other farm animals in Juneau. She provided UAF CES public relations literature and information related to food storage, growth, and preparation. She also indicated the UAF CES State Advisory Council would welcome any opportunity to work collaboratively with the JCOS. In particular, Judy will be traveling to Fairbanks for an UAF CES gathering and would be happy to distribute information related to the JCOS.

### **V. Information Items**

#### **A. City Liaison Report**

- i. Eric reported the LEED Juneau ordinance will be on the 10/11 Public Works and Finance Committee Agenda.
- ii. Eric also provided the newly created fact sheet on keeping chickens and farm animals within the municipal boundaries of the City and Borough of Juneau. In brief, most zoning districts allow up to six hens (no roosters) without any special permits. The most dense (or intense use) residential districts allow up to three hens without any special permits if the hen yard and coop are more than 100 feet from the nearest neighboring residents.
- iii. Clerk's Office via Eric also provided written reminder regarding taking minutes. JCOS should have a minimal agenda and summary minutes. At minimum, the agenda should include date/time/location of the meeting and topics of discussion. At minimum, the minutes should include date/time/location, attendees, quorum attained, and general summary of what was discussed. Any motions or actions taken by group need to be recorded in the minutes and should include person making

motion, motion wording, and results. If the meeting lacks a quorum, the only thing that can be done is to set the date for the next meeting and adjourn. In this case, the minutes should reflect who was present, who was absent, and the meeting lacked a quorum, and the new meeting date/time/location.

B. Items up for Assembly Action – Removed from agenda.

C. Committee Reports

- i. Green House Gas Committee – Item removed from agenda.
- ii. Outreach Committee – Alida is creating a poster with JCOS general information, commissioner photos, and biographies. There are two events occurring this weekend that the JCOS will be supporting/participating: 1) October 9<sup>th</sup> Energy Fair at Nugget Mall (Table); and 2) October 10<sup>th</sup> 350 Global Climate Action Day Work Party (Douglas Community Gardens Work Day). Alida, Eva, and Steve will be volunteering time at the JCOS table at the Energy Fair. Alida is working on a poster and materials for the table at the Energy Fair. Alida will be volunteering time at the Douglas Community Gardens. All other JCOS members are welcome to attend both events. JCOS briefly discussed marketing materials for future use including potentially pictures, biographies, save the dates, who we are, what we do, and internet presence.
- iii. Food Security – Eva reported the Food Festival was success. Next year, the Farmer’s Market and Artist’s Market will likely be rolled into one weekly event. One larger year-end event will be retained, but perhaps there will be additions. Interested persons have noted a larger “Local Foods Festival” that includes locally grown or produced foods. New event might include a “Taste of Juneau” of local restaurant foods too. The new direction (perhaps) will be broader “eating local” instead of just growing local.

## VI. Action Items

- A. Letter to Assembly, RE: Solid Waste – Removed from Agenda. Will be presented at November 2010 JCOS meeting.
- B. Sustainability Indicators – JCOS is tasked with managing sustainability indicators as part of the CBJ *Comprehensive Plan* (2008). After review and brief discussion of *CBJ Sustainability Community Values and Potential Indicators to Measure and Track Over Time* document, it was determined that developing a list of sustainability indicators was a longer process that one or two meetings. It was proposed, and generally agreed; sustainability indicators should closely follow *Comprehensive Plan’s* Vision and Guiding Principles. Nicole suggested there are eight guiding principles and the JCOS could pick out approximately three indicators per principle. The eight guiding principles were included in JCOS packets and include: 1) A Safe Place to Raise a Family; 2) Quality Education From Pre-School to University Levels; 3) A Balanced Economy; 4) Natural Resources; 5) A Balanced Community; 6) Neighborhood Livability and Housing; 7) Mobility; and 8) Involved Citizenry. Complete one principle per meeting, meaning there would be eight months dedicated this process. The group agreed with this general approach to completing the task at hand decided to bring Jim Powell back for further discussion regarding the most appropriate and relevant indicators – or, how to go about picking indicators. Gayle noted Seattle has completed a very long and comprehensive process and might be a good

reference. Eva noted that JEDC might be able to collect indicators on JCOS' behalf. Several members noted an interest in collecting information that already exists via public agencies.

- C. October 9<sup>th</sup> Energy Fair Table at Nugget Mall – Alida discussed under Information Items.
- D. October 10<sup>th</sup> 350 Global Climate Action Day Work Party at Douglas Community Gardens – Alida discussed under Information Items.

**VII. Adjournment**

Sean Lynch adjourned the meeting at 6:27 PM. Next meeting is scheduled for November 3, 5:15 PM, Downtown Library.

DRAFT