

CBJ DOCKS & HARBORS BOARD
OPERATIONS/PLANNING COMMITTEE MEETING MINUTES
For Wednesday, July 17th, 2019

I. Call to Order Mr. Eiler called the meeting to order at 5:45pm in the CBJ Assembly Chambers.

II. Roll Call

The following members were present: Don Etheridge, Bob Janes, Budd Simpson, James Becker, Bob Wostmann, Christopher Dimond, Mark Ridgway, and Weston Eiler.

Absent: David McCasland.

Also present: Carl Uchytel – Port Director, Gary Gillette – Port Engineer, Erich Schaal – Deputy Port Engineer, David Borg – Harbormaster, and Matthew Creswell – Deputy Harbormaster.

III. Approval of Agenda

Mr. Uchytel requested adding another special order of business after Committee Administrative matter.

Hearing no objection, the Agenda is approved as amended.

IV. Public Participation on Non-Agenda Items – None

V. Special Order of Business

Mr. Uchytel said he wanted to recognize Mr. Creswell as a certified Marina Operator. This means he has went through the process with UAS with an elevated level of professional achievement for completing 11 online courses, PCC recognized Mr. Creswell for this achievement in April of this year. The classes he completed include, Facility Safety, Marine Structures and Materials, Oil Spills, Prevention Preparedness and Response, Customer Service for Ports and Marinas, Hazardous Materials for Waste, Risk and Controls, Fire Safety for Ports and Marinas, Marina Utilities, Water and Sanitary Sewer, Harbor Administration, Harbor Planning and Operations, Harbor Utilities Electrical System, and Clean Harbors. He is the only Harbor employee in Alaska who has completed all these classes and this is a great achievement.

Mr. Uchytel also recognized Mr. Jesse Perry and Mr. James Miller for putting out a fire in a trash receptacle along the seawalk next to Mr. Kirby Day's office on Sunday. The fire was started by a mentally unstable lady. The papers in the trash were lit around 1:00 AM, which was caught on camera, and was smoldered for hours until Mr. Perry and Mr. Miller came on duty at 5:00 AM and while doing their security sweep of the area, found the fire and put it out. They also helped JPD identify the person who lit the fire. Mr. Uchytel showed a picture of the damage and said they stopped a major fire.

VI. Approval of Wednesday, June 19th, 2019 Operations/Planning Meetings Minutes

Hearing no objection, the minutes were approved as presented.

VII. Consent Agenda - None

VIII. Unfinished Business –

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1. Unattended Vessels – New Regulation

Mr. Uchtyl said on page 11 in the packet is the proposed regulation that was brought to the Board in the past. The only change recommended was with the removal of Tee Harbor. The new regulation is ready to move forward for a public hearing and to the Assembly for the ordinance change. This was thought to be needed due to the seiners anchoring outside Amalga Harbor and coming in and leaving their skiffs unattended at the launch ramp boarding float. This year the seiner's fishing has been closed and the unattended skiffs are not a problem this summer.

Committee Discussion

Mr. Ridgway asked if this will be advertised and signs put up?

Mr. Uchtyl said we are required to publically notice in the newspaper and advertise at the libraries and Port and Harbor offices. We can also put it on the bulletin boards at the harbors including Amalga.

Mr. Janes asked if it would be good to add how much time you have to retrieve your vessel? He suggested 15 minutes.

Mr. Uchtyl said there is more discession for the Harbor Officers if there is no time in the regulation. Being too prescriptive will make it more difficult to enforce.

Public Comment - None

Committee Discussion/Action –

Mr. Wostmann said this has been discussed several times and he believes it is ready to move forward.

MOTION BY MR. RIDGWAY: MOVE TO ADOPT THE DRAFTED LAW PROPOSAL CBJ 85.20.040 UNATTENDED VESSELS AT BOAT LAUNCH PROHIBITED AND REQUEST UNANIMOUS CONSENT.

Motion passed with no objection

IX. New Business -None

X. Items for Information/Discussion

1. Amalga Harbor Fish Cleaning Station

Mr. Uchtyl said at the June 27th Board meeting the Board approved the following motion;

TO MOVE FORWARD WITH THE CONSTRUCTION OF THE DOCK EXTENSION FOR THE PURPOSE OF ALLEVIATING THE CROWDING AND REMOVE THE FISH CLEANING STATION THERE CURRENTLY AND PROVIDE SIGNAGE AND WORK ON CREATING AN ENFORCEMENT FOR THE ABILITY TO FINE PEOPLE FOR UNAUTHORIZED FISH CLEANING.

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He said we still are not sure what the Assembly will do if they will accept the Fish & Game grant that was not accepted by the PWFC in January until Docks & Harbor provided more process. Staff has provided more process and the Board has made a recommendation. On July 29th he said he will go back to PWFC for them to approve the Fish & Game grant. He would like to have the discussion on the removal of the fish cleaning station, the enforcement for fish cleaning at Amalga, and what direction the Committee has for staff.

Mr. Borg said he did meet with some of the people from the Amalga Harbor neighborhood to discuss the issues at hand, the carcasses, the affect they are having on bear attractants, nuisance, and the entire situation. He thought it was a productive meeting. Everyone agreed to getting some signage up. Looking at the current regulations, he said it is going to be very difficult to come up with a littering ordinance. The litter is coming from the ocean and it is not littering to go back in the ocean. This could mean he will need to have a staff member 24/7 to ensure and enforce something that is going to be very volital. He said the signage will ask for cooperation from users of the launch ramp area to take their fish home to clean it and dispose of it there. The signs should be up next week. Staff also filled pot holes and installed dog waste bags. He said Docks & Harbors will provide D1 for future pot holes he just needs to know when that is needed.

Committee Discussion/Public Comment

Mr. Eiler questioned what was decided to do with the private fish cleaning float?

Mr. Borg said that was talked about also. The discussion was if the Amalga neighbors are asking Docks & Harbors to remove our fish cleaning station it would probably be in their best interest to remove theirs and they agreed.

Mr. Ridgway asked if there was any discussion on cameras? He said he received an email from a friend that had \$3,000 of items stole.

Mr. Borg said there is no way to hook into a CBJ network to monitor.

2. BUILD Grant Application

Mr. Uchytel said staff submitted three BUILD grants by the deadline. The first one is on page 12 asking for \$25M for Juneau Fisheries Terminal Completion. The next is on page 43 asking for \$25M for Juneau Marine Service Center. The third is on page 59 asking for \$12M for the elevated seawalk from Auke Bay Marine Station to Statter Harbor. He said he does not have a lot of confidence Docks & Harbors will received the grants but staff is trying. There is \$900M in this program this year which is down \$600M from the year before. We have good applications but there is a lot of competition.

Mr. Eiler said because he works for the University of Alaska for this discussion he will pass the gavel to Mr. Ridgway because one of the grants, the non-motorized access goes along side the edge of the University property and there could be a conflict.

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Committee Discussion/Public Comment –None

3. Feasibility Cost Analysis Letter to Army Corps of Engineers

Mr. Uchytel said on page 67 in the packet is a letter for the process to get a congressional work plan for a Army Corps start project at the Auke Bay Marine Station. This will be the third time the letter was written to the Alaska District. The bullet points are the efforts toward this project, and he wants them to know we are doing everything we can to get support from the Army Corps. It requires a congressional work plan to get it on the list. The Corps said it is a great project, and they want to do this project, but there are more requests than available money.

Committee Discussion/Public Comment - None

4. Agenda to AAHPA Conference

Mr. Uchytel said Docks & Harbors is hosting the 40th annual Alaska Association of Harbormasters & Port Administrators annual conference in Juneau this year. We have a great program with the tag line “Dream It, Plan It, Build It” which will leverage what has been accomplished in Juneau. The draft agenda is on page 69 in the packet and Mr. Uchytel talked about all the speakers. Staff anticipates about 100 attendees.

Committee Discussion/Public Comment - None

5. Leadership Positions for FY20 Docks & Harbors Board

Mr. Uchytel said Mr. Eiler is not renewing his position on the Board so he will be stepping down, Mr. Wostmann has applied and just left to be interviewed for his position on the Board. Next week the Board will have two new members. This is an opportunity to talk about the current Board year.

Committee Discussion/Public Comment

Mr. Etheridge said he suggests to wait until the new Board members are seated and discuss this at that point.

Mr. Uchytel asked if the Board wanted to keep the current Committees and meeting schedule.

Mr. Etheridge said yes.

Mr. Ridgway asked for a longer time to review documents prior to a meeting.

Mr. Simpson recommended to put the items that are discussed fully in a Committee meeting on the consent agenda for the Board meeting.

X. Staff & Member Reports

Mr. Uchytel reported:

- Mr. Gillette will retire July 31st and there will be a potluck party at Noon in the CBJ Assembly Chambers.

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- He is working on the hiring process with H.R. for the Port Engineer position.
- The Port Director's evaluation is coming up in August.

Mr. Ridgway said he pointed out to Mr. Uchytel that the email for the Board on the website was going to the Harbormaster and not to the Board. He discovered that when a friend said he sent an email about cameras and it wasn't received by the Board.

Mr. Uchytel said the email is fixed now.

Mr. Borg said one of the biggest issues with camera systems is the system itself. Tom Mattice with emergency management is working on a federal grant currently for \$96,000 that would evaluate all our locations in CBJ for feasibility. This is a feasibility study and will not pay for any hardware or software. The Port has good cameras which was a \$350,000 system with 26 camera's. This is a very expensive situation and it is hard to monitor. Cameras are not an end all to crime. His other frustration with crime is that when people see something they do not call the police because they do not want to get involved. He said moorage rates would need to be increased to be able to purchase cameras.

Mr. Creswell said in Statter Harbor where he has a camera system he will only review footage if they file a police report.

Mr. Ridgway asked if we keep statistics of reported violations and thefts.

Mr. Borg said yes. It is kept per location.

XI. Committee Administrative Matters

1. Next Operations/Planning Committee Meeting- **Wednesday, August 21st, 2019.**

Special Order of Business-

Mr. Uchytel presented Mr. Eiler with a plaque and Mr. Janes with a jacket and thanked them for their service on the Board.

XII. Adjournment: Meeting adjourned at 6:34pm.