



**CHANGE OF ADDRESS/NAME  
CHANGE**

**City and Borough of Juneau, Alaska**  
Finance Department, Sales Tax Office  
155 South Seward St, Juneau, AK 99801  
Ph (907) 586-5265 Fax (907) 586-0365

You must notify the Sales Tax Office when your business mailing address or business name\* changes. Return the information requested below to the Sales Tax Office at:

City and Borough of Juneau  
Finance Department, Sales Tax Office  
155 So. Seward Street  
Juneau, AK 99801

Sales Tax Account Number \_\_\_\_\_

Business Name \_\_\_\_\_

**New Address:**

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Name Change\*:**

New Name \_\_\_\_\_

\* Changes to the business name only. For changes in ownership, please use the [Business Sale or Closure Form](#).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone No.