UTILITY ADVISORY BOARD
MEETING MINUTES

October 16, 2014

Public Works Department – Water Utility Conference Room

Board Members Present: Scott Willis - Chair; Geoff Larson - Vice-Chair; George Porter; Leon Vance; Grant Ritter; David Hanna

Board Members Absent: Janet Hall Schempf

Staff Present: Kirk Duncan; Dave Crabtree; Sam Stoughtenger; Geraldine McIntosh

I. CALL TO ORDER
   a. 5:30 p.m. by Mr. Willis, Chair.

II. APPROVAL OF AGENDA
   a. Utilities Merger added to Information Items.
      b. Approved

III. APPROVAL OF MINUTES
   a. The minutes from the June 26, 2014 meeting were approved as presented.

IV. PUBLIC PARTICIPATION
   a. None

V. ACTION ITEMS
   a. None

VI. INFORMATION ITEMS
   a. Water Utility Report
      i. DOT brushing accident resulted in broken hydrant near Auke Bay Reservoir Road.
ii. Staff classroom presentation at Floyd Dryden Middle School to inform students of where their water comes from. Dave noted the importance of encouraging youth involvement.

iii. Discussion related to the distinction between groundwater and city water and various methods of leak detection.

iv. Jump in July meter assessments due to more aggressive searching by meter crew.

d. Wastewater Report

i. The November lab audit has been submitted; the state is pleased with the results, which positively effects WW/DEC relations.

ii. Summer shipping was successful.

iii. New sampler shows that the Mendenhall Plant is likely overloaded – this was not detected when using downstream sampler. Loading rate is double the design capacity.

iv. The odor shell referred to in report was part concrete, part odorant spray. Applied to biosolids prior to shipment; this process was not very successful.

c. Biosolids

i. Biosolids currently shipped via barge/rail to Oregon. This is not sustainable; a long-term solution is needed.

1. Shipping costs adjusted for inflation.

ii. Biosolids report was presented to the Assembly & Juneau Committee on Sustainability; a biosolids dryer is recommended.

1. There is Mayoral support for an incinerator; however, an incinerator would still require drying prior to incineration.

iii. Report regarding other options is forthcoming and will explain why these other options were not considered.

iv. Discussion of Scott Bicknell RFP for biosolids and why this project was not successful.

v. Public involvement campaign includes plans for open house at Mendenhall Plant.
d. Utilities Merger

i. Utilities mergers are the trend across the country and offer an opportunity for increased efficiency. No jobs will be lost in the process.

ii. Sam will be responsible for operations staff; Dave will be responsible for business-related concerns (e.g. budget).

1. Grant expressed concern about running the utilities like a business. Merging budgets should be Assembly decision.
   a. No decisions have been made regarding budgets. Running utilities like a business will not result in lower quality of service.

iii. A meeting with Utilities staff is scheduled for October 29, 2014.

VII. NON-AGENDA ITEMS

a. Geoff requested that the monthly meetings be moved to the 2nd Thursday of each month due to a new scheduling conflict.

b. Approved

VIII. ADJOURNMENT

a. Next Meeting

i. Next meeting scheduled for the 2nd Thursday in November, November 13th, 2014.

b. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Geraldine McIntosh

Geraldine McIntosh, Administrative Assistant I
CBJ Water Utility