Senior Citizen Sales Tax Exemption
Designated Shopper Information

The City and Borough of Sales Tax Office will allow seniors who are temporarily unable to leave their homes due to the coronavirus to apply for a designated shopper card. This card will allow a designated person to use the senior’s sales tax exemption card when making grocery purchases on the senior’s behalf.

To mitigate the spread of the coronavirus disease (COVID-19), the City and Borough of Juneau Sales Tax Office is currently waiving the physician’s signature requirement on this application.

How to Apply

The form to apply for the Senior Citizen Designated Shopper Card is available online at https://beta.juneau.org/finance/sales-tax-forms. You can also access one by going to www.juneau.org - “Departments” dropdown menu - “Finance” - Under “Residents” - “Senior Citizen Tax Benefits.” An application can also be mailed upon request by calling 586-5265.

Completed applications can be:

- **Mailed** to City and Borough of Sales Tax Office, 155 S. Seward Street, Juneau AK 99801
- **Dropped** at one of the dropbox locations: Super Bear IGA, Foodland IGA, outside the main entrance of City Hall
- **Faxed** to 586-0365
- **Emailed** to sales.tax.office@juneau.org. **Scans or photographs are acceptable.**

Please contact the Sales Tax Office at **586-5265** if you have questions or need additional information.
SENIOR CITIZEN DESIGNATED SHOPPER CARD APPLICATION

SENIOR CITIZEN APPLICANT INFORMATION:
Name: ________________________________ Phone: ____________________________
Date of Birth: ________________________ Senior Card Number: _________________
Mailing Address: ____________________________________________________________
City: _________________________________ State: ___________ Zip: _________________

DESIGNATED SHOPPER INFORMATION:
Name: ________________________________ Phone: ____________________________
Date of Birth: ________________________ Relationship to Senior: ___________________
Mailing Address: ____________________________________________________________
City: _________________________________ State: ___________ Zip: _________________

• I certify, to the best of my knowledge, that the information provided above is correct and complete.
• I understand that the senior citizen tax exempt card can only be used on items purchased for exclusive use of the senior.
• I am aware that the privilege of using the exemption may be permanently revoked if I claim, or attempt to claim, an exemption from Sales tax to which I am not entitled, or if I permit another person to obtain an exemption to which that person is not entitled.

_________________________________________  __________________________________
Signature of Senior Citizen                      Date

Return form to the CBJ Sales Tax Office

Mail
City and Borough of Juneau
Sales Tax Office
155 South Seward St
Juneau, AK 99801

Email
Sales.Tax.Office@Juneau.org

Fax
(907) 586-0365