OWTDS UTILITY PERMIT CHECKLIST

Permit Number: ________________________________

Section I - Applicant Information

Applicant Name: ________________________________

Project Address: ________________________________

Assessor's Parcel Number: ________________________________

Phone Number(s): ________________________________

Mailing Address: ________________________________

Section II - OWTDS Permit Application Submittal Requirements

☐ Permit Fee Paid
☐ ADEC approval to construct, including a copy of approved plans
☐ OWTDS Site Plan - needs to include the following information:
  ○ Location of treatment plant in relation to proposed vehicular access
  ○ Electrical supply route
  ○ OWTDS location
  ○ Drain Field size and location
  ○ Sewer line location (from house to treatment plant)
  ○ Topographic information of lot

Approval for issuance of OWTDS Permit Date

Section III: Final OWTDS Permit Approval Requirements

In order for CBJ General Engineering to issue final approval of the OWTDS permit, the following items need to be completed/obtained:

☐ CBJ installation approval
☐ OWTDS as-built drawing(s)
☐ ADEC Final Approval to Operate
☐ Signed Customer Service Agreement

NOTE: final approval of the OWTDS permit will need to be obtained prior to issuance of a Temporary Certificate of Occupancy or final Certificate of Occupancy.

Final OWTDS Permit Approval Date