

12/21/2016

**Randy Brown
Plant Supervisor
City & Borough of Juneau
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau Alaska 99801**

**Re: Safety Consultation for Mendenhall Wastewater Facility
Safety Number : 143894**

Dear Mr. Randy Brown,

I received your completed Report on Correction of Hazards form for safety and health consultation conducted on 12/20/2016. All the corrective actions were reviewed and I am pleased to inform you that all serious hazards listed in the report were closed effective 12/21/2016.

We at the Alaska OSH Consultation & Training congratulate The Mendenhall Wastewater Facility on the successful elimination of the serious hazards identified during our consultation. Your efforts and diligence on correcting the hazards identified is appreciated. If you have any questions or require additional information or assistance, please feel free to contact me at 907 465-6006 or email at shane.strubhart@alaska.gov.

Sincerely,

D. Shane Strubhart

Shane Strubhart
AKOSH Safety Consultant

Appendix "B"

Report On Correction of Hazards

**Juneau, City of
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau, Alaska 99801**

Safety Visit: 143894

On September 22nd 2016, Shane Strubhart, a Safety Consultant from the Alaska OSH C&T conducted a Safety Consultation at the Mendenhall Wastewater Facility in Juneau Alaska.

Use this form to document the corrective actions and/or the preventive measures the employer has taken to correct the reported items. The employer has agreed to respond to all items categorized as Serious. Although not required, it is encouraged to report corrective action taken for items categorized as Other Than Serious and Regulatory.

Please return this report form no later than November 20th, 2016.

Shane Strubhart
Safety Consultant
Alaska OSH C&T
1111 West 8th Street Room 304
Juneau, Alaska 99801

If corrective action cannot be accomplished by the corrective action date, a written request for an extension must be submitted no later than **November 20th, 2016**.

The following "Serious Hazards" REQUIRE a response:

Item Number	1	Hazard Type	Serious	# of Instances	6
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.147(c)(2)(ii)				
Describe Corrective Action Taken	Tag was replaced with a lock & tag in accordance with the facility's Lock Out / Tag Out procedures.				
Action Taken to Prevent Recurrence	"Authorized Personnel Only" signs posted at both entrances to MCC room. All affected employees are to review LOTO procedures on a regular basis. Annual employee reviews are documented and documentation kept with the LOTO procedures.				

Item Number	2	Hazard Type	Serious	# of Instances	4
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.1200(f)(6)(ii)				
Describe Corrective Action Taken	Unlabeled containers and their contents identified and disposed of properly and containers removed from service. SDS's provided in all work areas where hazardous substances are used.				
Action Taken to Prevent Recurrence	Generic bottles and containers are not made readily available to employees. Employees must request a container and container must be labeled in accordance with the standard set forth by OSHA. Containers must be emptied, cleaned, and returned before the end of shift, or otherwise disposed of.				

Item Number	3	Hazard Type	Serious	# of Instances	3
Correction Due Date	11/20/2016	Hazard Corrected Date	10/27/2016		
Standard	1910.305(a)(2)(ix)				
Describe Corrective Action Taken	T8 style, approved rigid plastic safety sleeves placed on lamps in all blower enclosures.				
Action Taken to Prevent Recurrence	In addition to the sleeves, research is being conducted to see if a wire mesh is available for our brand of light fixtures. This would be an additional safety precaution to the approved rigid plastic sleeve utilized.				

Item Number	4	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date	11/1/2016		
Standard	1910.22(d)(1)				
Describe Corrective Action Taken	All items stored on top of blower enclosures have been removed.				
Action Taken to Prevent Recurrence	Placards are posted on all enclosures advising employees not to use enclosures as storage areas. Employees have been informed that enclosures are not to be used to store supplies.				

Item Number	5	Hazard Type	Serious	# of Instances	1
Correction Due Date	12/20/2016	Hazard Corrected Date	12/19/2016		
Standard	1910.1450(e)(1)				
Describe Corrective Action Taken	Analysis of our Lab completed and a Chemical Hygiene Plan has been developed to fit our unique work place.				
Action Taken to Prevent Recurrence	An annual review of the CHP by management and lab personnel. Changes made as necessary. A copy of the CHP, SDS's and SOPs readily available to all affected personnel.				

Item Number	6	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.132(d)(1)				
Describe Corrective Action Taken	All 16 junction boxes labeled: Authorized Personnel Only				
Action Taken to Prevent Recurrence	Job Hazard Analysis created and being reviewed defining type of PPE needed and identifying all hazards associated with work involving these junction boxes.				

Item Number	7	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.184(c)(14)				
Describe Corrective Action Taken	Wire rope sling taken out of service. New "load rated" slings purchased. All work involving a sling is suspended until new slings arrive at facility.				
Action Taken to Prevent Recurrence	Regular inspection prior to every use to be conducted by person performing the task. If found unsafe, will be taken out of service and turned over to the Maintenance Supervisor for repair or replacement.				

Item Number	8	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date	10/27/2016		
Standard	1910.37(b)(2)				
Describe Corrective Action Taken	EXIT lights with battery back-ups installed above both doors in generator room.				
Action Taken to Prevent Recurrence	EXIT lighting included in items to be regularly checked in a preventative maintenance program.				

Item Number	9	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date	10/31/2016		
Standard	1910.37(a)(4)				
Describe Corrective Action Taken	Light element replaced and tested.				
Action Taken to Prevent Recurrence	New monthly Work Order created to inspect and repair, if necessary, emergency lighting fixtures. This Work Order includes the regular inspection of item #8.				

Item Number	10	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date	10/31/2016		
Standard	1910.303(f)(2)				
Describe Corrective Action Taken	Electrical panel properly marked to indicate its purpose and to identify the circuits.				
Action Taken to Prevent Recurrence	Panel labeled: Authorized Personnel Only				

Item Number	11	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.243(c)(3)				
Describe Corrective Action Taken	All guards on portable grinders have been installed.				
Action Taken to Prevent Recurrence	All personnel who may use portable grinders have been advised to keep guards in place and any found without guards are to be taken out of service until the guard is reinstalled.				

Item Number	12	Hazard Type	Serious	# of Instances	3
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.242(a)				
Describe Corrective Action Taken	Inspection of all the facility's hand & powered tools has been conducted. Several items have been removed from service and are in the processed of being replaced with new tools.				
Action Taken to Prevent Recurrence	Periodic inspections will be performed and all tools to be taken out of service will be brought to the Maintenance Supervisor for inspection and replacement.				

Item Number	13	Hazard Type	Serious	# of Instances	1
Correction Due Date	12/20/2016	Hazard Corrected Date	12/09/2016		
Standard	1910.242(b)				
Describe Corrective Action Taken	Compressed air nozzle has been disposed and a new one purchased that emits less than 30psi				
Action Taken to Prevent Recurrence	Briefed all employees on the proper air pressures and reducer devices to use for safe operation of using compressed air during cleaning tasks				

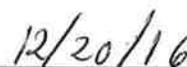
Item Number	14	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date	10/25/2016		
Standard	1910.151(c)				
Describe Corrective Action Taken	All corrosive materials have been removed from the UV building and placed in the paint locker which is the designated site.				
Action Taken to Prevent Recurrence	Employees have been informed not to store corrosive material in this space.				



Employer's signature



Print Name



Date signed and sent



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Labor and
Workforce Development**
Labor Standards and Safety

Krystyna Markiewicz, Chief of AK OSH
Consultation & Training

October 21, 2016

Mr. Randy Brown
Plant Supervisor
Juneau, City of
2009 Radcliffe Road
Juneau, Alaska 99801

Re: Safety Consultation Report for Mendenhall Wastewater facility
Safety Visit Number: 143894

Dear Mr. Randy Brown,

In response to your request for an Onsite Safety Consultation Shane Strubhart a Safety Consultant with Alaska Occupational Safety and Health (AKOSH), conducted a full and comprehensive safety evaluation at the Mendenhall Wastewater facility located at 2009 Radcliffe Road in Juneau Alaska on September 22nd, 2016. Accompanying this report is a List of Hazards which includes a description of the serious hazard(s) and the date by which we mutually determined that the hazard(s) would be corrected. This List of Hazards must be posted, unedited, in a prominent location where it is readily observable by all employees for three working days or until the hazard(s) have been corrected, whichever is later.

During the time that you are working on these hazards, it is not assured that Enforcement side of OSHA will not visit your work site. In this situation, please inform them that you are working with the On-Site Consultation Program.

Thank you for seeking our assistance. If you have any questions regarding this report or the Onsite Consultation please feel free to contact:

Shane Strubhart at (907) 465-6006 or shane.strubhart@alaska.gov

Sincerely,

Shane Strubhart
Safety Consultant

**Safety Consultation Report
For
Juneau, City of
2009 Radcliffe Road
Juneau Alaska 99801**

**Consultation Date
09/22/2016**

**Request Number:
118829
Safety Visit Number:
143894**

**Submitted By:
Shane Strubhart
Safety Consultant**

**Occupational Safety & Health
Consultation & Training
Alaska DOL&WD**

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Executive Summary

On September 22nd 2016, Shane Strubhart a Safety Consultant with the Alaska DOL & WD-Safety Consultation & Training Section conducted a full and comprehensive safety evaluation at the Mendenhall Wastewater Facility located at 2009 Radcliffe Road in Juneau Alaska. The consultation was requested by Randy Brown, Plant Supervisor. The visit consisted of an opening conference, safety evaluation, and a closing conference.

Opening Conference

During the opening conference, the scope of the visit as well as the employer's obligation and rights were discussed. Attendees of this conference included:

- Andrew Migel, CBJ Safety Officer
- Jim Westcott, Senior Operator/Safety Representative

Safety Evaluation

The Mendenhall Wastewater Facility located at 2009 Radcliffe Road in Juneau Alaska was Juneau's first wastewater facility built in the mid-1960s and has been upgraded several times as the valley population has grown. Along with Juneau-Douglass and Auke Bay treatment plants, a combination of physical, chemical, and natural biological processes are used to break down solids and other waste products into less harmful substances. Together, these three facilities provide wastewater treatment services to all of Juneau, Auke Bay, and Douglass residences and businesses. The facility has a footprint of approximately 80000sf. During the visit work activity was light.

Closing Conference

During the closing conference the findings from the safety and health evaluation and recommendations were discussed with the Senior Operator/Safety Coordinator, Jim Westcott and CBJ's Safety Officer, Andrew Migel. The procedure for reporting corrective actions, correction due dates, and procedures for requesting extensions were also reviewed and discussed.

Hazard Description and Correction

Recommendations

The hazards identified are categorized as Serious, Other Than Serious, and Regulatory. Additional observations are reported as Other Findings and Recommendations.

Serious Safety Hazards

The following Serious Safety Hazards could potentially cause serious injury, illness, or physical harm. These hazards are summarized in Appendix "A" (List of Hazards) and must be posted, unedited, in a location observable to all employees for three working days or until the hazard is corrected, whichever is later. Appendix "B" (Report on Correction of Hazards) must be returned by the set date documenting the actions taken to correct the serious hazards.

Item Number	1	# of Instances	6
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.147(c)(2)(ii)

Description: In the electrical room a switch was observed being tagged out only when the switch is designed for a lock.

Condition: If an energy isolating device is capable of being locked out, the employer's energy control program under paragraph (c)(1) of this section shall utilize lockout, unless the employer can demonstrate that the utilization of a Tagout system will provide full employee protection as set forth in paragraph (c)(3) of this section.

Recommended Action: Enforce company policy and insure locks and tags are utilized each time.

Item Number	2	# of Instances	Multiple
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.1200(f)(6)(ii)

Description: Several secondary containers were observed throughout the facilities that were not labeled properly as required by the standard.

Condition: Product identifier and words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals, and which, in conjunction with the other information immediately available to employees under the hazard communication program, will provide employees with the specific information regarding the physical and health hazards of the hazardous chemical.

Recommended Action: Labeling can be as simple as using the manufacturer's labeled containers wherever possible and reproducing the manufacturer's label where other containers must be used. The name on the label must be found on the SDS for the substance. (If the name isn't on the SDS, add it, and send a copy of the amended document to its originator.) Signs, placards, process sheets or other such written materials may be used instead of labels as long as the alternatives accompany and identify the containers and convey the required information. Labels are not required for any portable container intended for immediate use (not longer than one shift) of a single employee.

Item Number	3	# of Instances	3
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.305(a)(2)(ix)

Description: Unprotected lamps that were less than seven (7) feet from the floor were found in the blower enclosures.

Condition: All lamps for general illumination shall be protected from accidental contact or breakage by a suitable fixture or lamp holder with a guard. Brass shell, paper-lined sockets, or other metal-cased sockets may not be used unless the shell is grounded.

Recommended Action: Either; replace the lamp fixture with one that includes a lamp guard or purchase and install a guard from an electrical supply house or lighting vendor. Other options would be to fashion and install a guard from expanded metal or mesh, or use an approved rigid plastic sleeve that slides over the bulb or plastic coated bulbs. Also acceptable, but not as safe, is to elevate the lamp eight feet or more from the normal working surface.

Item Number	4	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.22(d)(1)

Description: Heavy materials were observed being stored on top of the blower enclosures without a load rating posted as required by the standard.

Condition: In every building or other structure, or part thereof, used for mercantile, business, industrial, or storage purposes, the loads approved by the building official shall be marked on plates of approved design which shall be supplied and securely affixed by the owner of the building, or his duly authorized agent, in a conspicuous place in each space to which they relate. Such plates shall not be removed or defaced but, if lost, removed, or defaced, shall be replaced by the owner or his agent.

Recommended Action: Post a weight load limit signs. This signs must specify the amount of weight (in pounds per square foot) which can be stored safely on the floor of the elevated platform or loft, as determined by a qualified engineer, and must be conspicuous, easy to read, and durable, or remove the materials.

Item Number	5	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.1450(e)(1)

Description: In the Lab, the employer did not develop and carry out the provisions of the Chemical Hygiene Plan (CHP) as required by the standard.

Condition: Where hazardous chemicals as defined by this standard are used in the workplace, the employer shall develop and carry out the provisions of a written Chemical Hygiene Plan which is: (see standard for more information).

Recommended Action: Complete an analysis of the Laboratory and create and implement a written Chemical Hygiene Plan that will indicate specific measures that the employer will take to ensure laboratory employee protection.

Item Number	6	# of Instances	2
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.132(d)(1)

Description: Employees are exposed to an energized electrical source when conducting routine work, but they are not trained or designated as a Qualified Electrical Worker. There has not been a hazardous assessment conducted to ascertain what PPE is required for this task.

Condition: The employer shall assess the workplace to determine if hazards are present or are likely to be present, which necessitate the use of personal protective equipment (PPE). If such hazards are present, or likely to be present, the employer shall;

Select, and have each affected employee use, the type of PPE that will protect the affected employees from the hazards identified in the hazard assessment. Communicate selection decisions to each affected employee; and, Select PPE that properly fits each affected employee.

Note: Non-mandatory Appendix "B" contains an example of procedures that would comply with the requirement for a hazard assessment.

Recommended Action: Conduct a thorough job-hazard analysis for every process/procedure within the work area, and determine proper PPE, Procedures, safeguards, etc. Many job processes include the use of materials that present an exposure that is addressed on the product's Safety Data Sheet (SDS) and list appropriate PPE to be utilized when using that material. A qualified electrical worker program may be required.

Item Number	7	# of Instances	2
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.184(c)(14)

Description: On the main level of the Influent Pump Station, wire rope slings were found that did not have legible identification markings/tags as required by the standard.

Condition: Employers must not use slings without affixed and legible identification markings.

Recommended Action: Immediately have a qualified individual re-certify and appropriately tag the slings throughout the workplace. Some of the informational elements of the tags should include the name of the manufacturer, the length of the sling, the load limit (in all its configurations), and the date of manufacture.

Item Number	8	# of Instances	2
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.37(b)(2)

Description: There were two (2) exit doors in the generator room observed that were not marked by a sign reading "EXIT" as required by the standard.

Condition: Each exit must be clearly visible and marked by a sign reading "EXIT."

Recommended Action: Immediately install exit signs and inform employees through safety meetings, fire drills and practice questions on ways to exit their work stations, and other work areas located in the building. It is important to note that the EXIT signs also meet the lighting requirements as stated in 29 CFR 1910.37(b)(6), especially those rooms that would have no source of light in the event of a power failure.

Item Number	9	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.37(a)(4)

Description: In the UV room an emergency light was found that did not function as intended when tested as required by the standard.

Condition: Safeguards designed to protect employees during an emergency (e.g., sprinkler systems, alarm systems, fire doors, exit lighting) must be in proper working order at all times.

Recommended Action: Ensure that all emergency lighting and other safeguards designed to protect employees during an emergency are in proper working order. Create a monthly inspection requirement that covers; emergency lighting, fire extinguishers, eye wash stations, and emergency showers. Document these inspections.

Item Number	10	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.303(f)(2)

Description: In the weld shop, an electrical service panel was observed that was not properly marked to indicate its purpose as required by the standard.

Condition: Services, feeders, and branch circuits. Each service, feeder, and branch circuit, at its disconnecting means or overcurrent device, shall be legibly marked to indicate its purpose, unless located and arranged so the purpose is evident.

Recommended Action: Markings which are legible, easily understood, and capable of withstanding the environment should be placed on each electrical disconnecting means. Breaker panel legends should also be updated whenever a change occurs in the buildings permanent wiring which indicates in detail which breaker switch controls which circuit.

Item Number	11	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.243(c)(3)

Description: In the main shop, a Milwaukee right angle grinder was found that did not have its guard installed as required by the standard. This grinder was available for use.

Condition: Vertical portable grinders. Safety guards used on machines known as right angle head or vertical portable grinders shall have a maximum exposure angle of 180 deg., and the guard shall be so located so as to be between the operator and the wheel during use. Adjustment of guard shall be such that pieces of an accidentally broken wheel will be deflected away from the operator.

Recommended Action: Provide a safety guard as required. The intent of the standard is to ensure that pieces of a disintegrating wheel will be deflected away from the operator and debris coming from the work piece.

Item Number	12	# of Instances	3
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.242(a)

Description: In the main shop, three (3) hammers were found that had broken or splintered handles and had not been taken out of service for repair as required by the standard.

Condition: General requirements. Each employer shall be responsible for the safe condition of tools and equipment used by employees, including tools and equipment which may be furnished by employees.

Recommended Action: Assign one or more qualified persons to inspect and tag all hand and portable powered tools before first on-the-job use and periodically thereafter, and to repair, replace, or ensure replacement of defective tools. Defective tools and equipment should be tagged as hazardous and removed from service immediately. Employers are responsible for ensuring the safe condition of all tools and equipment used by employees, including those furnished by employees.

Item Number	13	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.242(b)

Description: In the main shop, a shop made compressed air nozzle used for cleaning was found that was equipped with a reducer or diverter type air nozzle tip as required by the standard.

Condition: Compressed air used for cleaning. Compressed air shall not be used for cleaning purposes except where reduced to less than 30 p.s.i. and then only with effective chip guarding and personal protective equipment.

Recommended Action: Secure use of compressed air until an approved reducer device has been procured and installed on the end of the air hose used for cleaning purposes. Ensure employees are briefed on the proper air pressures and reducer devices to use for the safe operation of using compressed air during cleaning tasks.

Item Number	14	# of Instances	1
Hazard Type	Serious	Correction Due Date	11/20/2016



Standard: 29 CFR 1910.151(c)

Description: In the UV room, large quantities of corrosive materials were found and there were no suitable facilities for quick drenching or flushing of the eyes and body provided within the work area as required by the standard.

Condition: Where the eyes or body of any person may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes and body shall be provided within the work area for immediate emergency use.

Recommended Action: Install suitable facilities for quick drenching/flushing of the eyes and body within the work area.

Other Findings and Recommendations

The following address additional issues and/or expands on discussions that took place during this visit.

Recommendation

- The Safety Consultant recommends the use and documentation of Activity Hazard Analysis (AHAs) for all hazardous tasks.
- The consultant recommended that Fire Extinguishers, Emergency Lighting, Eyewash Stations, and Emergency Showers be placed on a monthly inspection list to be performed by a trained employee.
- The consultant recommends that a respiratory hazard analysis be conducted to determine if respirators are needed or required and act according to the respiratory standard, or remove respirators from the facility.
- The safety consultant recommends that the facilities Confined Space Program be re-visited and to ensure all affected employees are properly trained in “entry rescue”, and create a more detailed plan to package and extricate a victim from the confined spaces at the facility.
- The consultant recommends that the facility create a written “Qualified Electrical Worker” program for employees who may be exposed to electrical hazards during routine work as required by the standard. FYI – Unqualified electrical workers cannot come within ten (10) feet of an exposed energized electrical source (see 1910.332).
- The consultant recommends strict adherence to company policy and federal/state law for employees and disciplinary action for non-compliance.

Training Provided By Consultant

Safety Consultant: Informal training for two (2) workers on OSHA language regarding the following topics:

- HazCom
- The electrical standard
- The laboratory standard
- Emergency lighting
- Hand and power tools

Extension Requests

The employer can request an extension if there is reason to believe that the hazard could not be corrected by the due date. Appendix C (Extension Request) **must** be completed and submitted to the consultant prior to **November 20th, 2016**. Extension request are subject to approval.

DART and TRC

Alaska Occupational Safety and Health (AKOSH) requires the OSHA Form 300 Log of Work-Related Injuries and Illnesses be completed. The Mendenhall Wastewater Facility's OSHA Logs for 2014, and 2015 were evaluated and the company's Days of Restricted Work Activities or Job Transfer (DART) and Total Recordable Cases (TRC) were calculated for comparison to employers in the same industry classification throughout the United States for those years. The BLS National Average was researched and is available for your review below:

North American Industry Classification Systems (NAICS) NAICS Code# 562211 - Hazardous Waste Treatment and Disposal		
EVALUATED DATA	DART	TRC
CBJ WWTP Data for 2014	0.0	3.6
BLS National Average for 2014	1.5	5.5
CBJ WWTP Data for 2015	3.7	7.5
BLS National Average for 2015 (no data available)	N/A	N/A

If you would like a recordkeeping evaluation or training assistance please contact Safety Consultant Shane Strubhart at (907) 465-6006.

Notice of Obligation

As discussed in the opening conference, the Alaska OSH C&T is required to notify the Alaska OSH Enforcement, should Serious Hazards not be corrected within the agreed upon time. If the employer encounters difficulties completing corrective action within the specified time, extensions may be granted. **Extensions must be requested in writing on or before the correction due date.** The Alaska OSH C&T is not required to notify an AKOSH Enforcement Officer if Other-Than-Serious hazards are not corrected; however it is important to realize that uncorrected Other-Than-Serious hazards could result in injury to the employees. Moreover, in the event of an AKOSH enforcement inspection the company could be subject to citation.

In the event of an AKOSH inspection, it is important to remember that the Compliance Officer is not legally bound by the consultant's advice or by the consultant's failure to point out a specific hazard. The employer may, but is not required to, furnish a copy of this report to the Compliance Officer. The employer is, however, required to furnish any employee exposure data from this report as required by 29 CFR 1910.1020.

Safety and Health Achievement Recognition Program

The Mendenhall Wastewater Facility has partnered with AKOSH in the Safety & Health Achievement Recognition Program (SHARP) in the past, but is no longer a member.

Closing Comments

The Alaska OSH C&T appreciate the Mendenhall Wastewater's concern for the safety and health of their employees. If there are any questions or additional help is required please contact:

Safety Consultant

Shane Strubhart at (907) 465-6006 or shane.strubhart@alaska.gov

Submitted By:
Shane Strubhart
Safety Consultant
Alaska OSH C&T

Appendix "A"

List of Safety Hazards

**Juneau, City of
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau, Alaska 99801**

Safety Visit: 143894

This list of safety hazards must be posted, unedited, in a prominent place where it is readily observable by all affected employees for three (3) days or until the hazards are corrected.

This is a notification of serious hazards identified during the consultation visit. This notification is **NOT** a citation. The employer is a voluntary participant in the consultation program and has agreed to correct the hazards on this list within the correction due dates specified. The employer has also agreed to make information on other than serious hazards as well as corrective action proposed by the consultant available to employees upon request. Please contact Shane Strubhart, Alaska OSH C&T, at (907) 465-6006 for any further information. Please see below:

Item Number	1	Hazard Type	Serious	# of Instances	6
Standard	1910.147(c)(2)(ii)		Correction Due Date	11/20/2016	
Description	In the electrical room a switch was observed being Tagged out only when the switch is designed for a lock. The tag did not provide adequate protection and could be inadvertently bumped to an ON position.				
Condition	If an energy isolating device is capable of being locked out, the employer's energy control program under paragraph (c)(1) of this section shall utilize lockout, unless the employer can demonstrate that the utilization of a Tag-out system will provide full employee protection as set forth in paragraph (c)(3) of this section.				
Interim Protection	Employer to warn employees and discuss during the next safety meeting.				
Potential Effect	Depending upon machinery; be specific or give examples] electric shock, burns, and electrocution, from contact with live parts; laceration, amputation, or crushing injuries, from being caught in a machine's point of operation.				
Recommended Action	Enforce company policy and state laws regarding Lock-Out Tag-Out.				

Item Number	2	Hazard Type	Serious	# of Instances	4
Standard	1910.1200(f)(6)(ii)		Correction Due Date	11/20/2016	
Description	Several secondary containers were observed that were not labeled properly as required by the standard.				
Condition	Product identifier and words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals, and which, in conjunction with the other information immediately available to employees under the hazard communication program, will provide employees with the specific information regarding the physical and health hazards of the hazardous chemical				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Employees may be exposed unknowingly to a toxic material or may use a physically hazardous material in an unsafe manner due to lack of information about the chemical they are using. First aid in case of accidental exposure may be incorrect or delayed, because finding the necessary information about first aid and emergency procedures on the safety data sheet (SDS) for the chemical requires knowing the chemical's identity.				
Recommended Action	Labeling can be as simple as using the manufacturer's labeled containers wherever possible and reproducing the manufacturer's label where other containers must be used. The name on the label must be found on the SDS for the substance. (If the name isn't on the SDS, add it, and send a copy of the amended document to its originator.) Signs, placards, process sheets or other such written materials may be used instead of labels as long as the alternatives accompany and identify the containers and convey the required information. Labels are not required for any portable container intended for immediate use (not longer than one shift) of a single employee.				

Item Number	3	Hazard Type	Serious	# of Instances	3
Standard	1910.305(a)(2)(ix)		Correction Due Date	11/20/2016	
Description	Unprotected lamps that were less than seven (7) feet from the floor were found in the blower enclosures.				
Condition	All lamps for general illumination shall be protected from accidental contact or breakage by a suitable fixture or lamp holder with a guard. Brass shell, paper-lined sockets, or other metal-cased sockets may not be used unless the shell is grounded.				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Burns, lacerations, and punctures, from a breaking lamp; electric shock, burns, and electrocution, from contact with live parts after damage has occurred.				
Recommended Action	Either replace the lamp fixture with one that includes a lamp guard, or purchase and install a guard from an electrical supply house or lighting vendor. Other options would be to fashion and install a guard from expanded metal or mesh, or use an approved rigid plastic sleeve that slides over the bulb or plastic coated bulbs. Also acceptable, but not as safe, is to elevate the lamp seven feet or more from the normal working surface.				

Item Number	4	Hazard Type	Serious	# of Instances	1
Standard	1910.22(d)(1)		Correction Due Date	11/20/2016	
Description	Heavy materials were observed being stored on top of the blower enclosures without a load rating posted as required by the standard.				
Condition	In every building or other structure, or part thereof, used for mercantile, business, industrial, or storage purposes, the loads approved by the building official shall be marked on plates of approved design which shall be supplied and securely affixed by the owner of the building, or his duly authorized agent, in a conspicuous place in each space to which they relate. Such plates shall not be removed or defaced but, if lost, removed, or defaced, shall be replaced by the owner or his agent.				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Sprains, strains, contusions and fractures, from a fall through a collapsing floor; contusions, fractures and crushing injuries, from being struck by falling objects during a floor collapse.				
Recommended Action	Post a weight load limit sign for the mezzanines. This signs must specify the amount of weight (in pounds per square foot) which can be stored safely on the floor of the elevated platform or loft, as determined by a qualified engineer, and must be conspicuous, easy to read, and durable, or remove the materials.				

Item Number	5	Hazard Type	Serious	# of Instances	1
Standard	1910.1450(e)(1)		Correction Due Date	11/20/2016	
Description	In the Lab, the employer did not develop and carry out the provisions of the Chemical Hygiene Plan (CHP) as required by the standard.				
Condition	Where hazardous chemicals as defined by this standard are used in the workplace, the employer shall develop and carry out the provisions of a written Chemical Hygiene Plan which is: (see standard for more information).				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Overexposure to hazardous chemicals from lack of hazard recognition or lack of protective measures against hazards; occupational disease unchecked by required medical examinations.				
Recommended Action	Complete an analysis of the Laboratory and create and implement a written Chemical Hygiene Plan that will indicate specific measures that the employer will take to ensure laboratory employee protection. Develop and implement a formal, written plan in accordance with 1910.1450(e).				

Item Number	6	Hazard Type	Serious	# of Instances	2
Standard	1910.132(d)(1)		Correction Due Date	11/20/2016	
Description	Employees are exposed to an energized electrical source when conducting routine work, but they are not trained or designated as a Qualified Electrical Worker. There has not been a hazardous assessment conducted to ascertain what PPE is required for this task.				
Condition	The employer shall assess the workplace to determine if hazards are present or are likely to be present, which necessitate the use of personal protective equipment (PPE). If such hazards are present, or likely to be present, the employer shall; Select, and have each affected employee use, the type of PPE that will protect the affected employees from the hazards identified in the hazard assessment. Communicate selection decisions to each affected employee; and, Select PPE that properly fits each affected employee.				
Interim Protection	Employer to warn employees and discontinue performing this task until a through hazard assessment has been conducted.				
Potential Effect	Employee accidents and injuries due to inappropriate and/or unapproved personal protective equipment (PPE) provided while accessing dangerous job site and/or performing unsafe practice acts.				
Recommended Action	Conduct a thorough job-hazard analysis for every process/procedure within the work area, and determine proper PPE, Procedures, safeguards, etc. Many job processes include the use of materials that present an exposure that is addressed on the product's Safety Data Sheet (SDS) and list appropriate PPE to be utilized when using that material.				

Item Number	7	Hazard Type	Serious	# of Instances	2
Standard	1910.184(c)(14)		Correction Due Date	11/20/2016	
Description	Wire rope slings were found that did not have legible Identification markings/tags as required by the standard.				
Condition	Employers must not use slings without affixed and legible identification markings.				
Interim Protection	Employer to warn employees and discontinue use of slings until proper ID tags can be attached.				
Potential Effect	Lacerations, abrasions, fractures or death from falling items from defective, misused, or overloaded lift slings.				
Recommended Action	Immediately have a qualified individual re-certify and appropriately tag the slings throughout the workplace. Some of the informational elements of the tags should include the name of the manufacturer, the length of the sling, the load limit (in all its configurations), and the date of manufacture.				

Item Number	8	Hazard Type	Serious	# of Instances	2
Standard	1910.37(b)(2)		Correction Due Date	11/20/2016	
Description	There were two (2) exit doors observed that were not marked by a sign reading EXIT as required by the standard.				
Condition	Each exit must be clearly visible and marked by a sign reading EXIT.				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Burns, disorientation, lack of information and/or death from employees being unable to locate and use the proper exits doors during an emergency.				
Recommended Action	Immediately install exit signs and inform employees through safety meetings, fire drills and practice questions on ways to exit their work stations, and other work areas located in the building. It is important to note that the EXIT signs also meet the lighting requirements as stated in 29 CFR 1910.37(b)(6), especially those rooms that would have no source of light in the event of a power failure..				

Item Number	9	Hazard Type	Serious	# of Instances	1
Standard	1910.37(a)(4)		Correction Due Date	11/20/2016	
Description	An emergency light was found that did not function as intended when tested as required by the standard.				
Condition	Safeguards designed to protect employees during an emergency (e.g., sprinkler systems, alarm systems, fire doors, exit lighting) must be in proper working order at all times.				
Interim Protection	Employee to warn employees of the hazard.				
Potential Effect	Abrasions, contusions, fractures, burns, smoke- related injuries, and possibly death resulting from delay in escape or explosion of high pressure tanks during a fire.				
Recommended Action	Ensure that all emergency lighting and other safeguards designed to protect employees during an emergency are in proper working order.				

Item Number	10	Hazard Type	Serious	# of Instances	1
Standard	1910.303(f)(2)		Correction Due Date	11/20/2016	
Description	An electrical service panel was observed that was not properly marked to indicate its purpose as required by the standard.				
Condition	Services, feeders, and branch circuits. Each service, feeder, and branch circuit, at its disconnecting means or overcurrent device, shall be legibly marked to indicate its purpose, unless located and arranged so the purpose is evident.				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	burns or shock from contact with live wires, possible electrocution				
Recommended Action	Locate disconnect for the exposed wiring and lock it out. Legibly mark the circuits controlled by panels.				

Item Number	11	Hazard Type	Serious	# of Instances	1
Standard	1910.243(c)(3)		Correction Due Date	11/20/2016	
Description	A Milwaukee right angle grinder was found that did not have is guard installed as required by the standard. This grinder was available for use.				
Condition	Vertical portable grinders. Safety guards used on machines known as right angle head or vertical portable grinders shall have a maximum exposure angle of 180 deg., and the guard shall be so located so as to be between the operator and the wheel during use. Adjustment of guard shall be such that pieces of an accidentally broken wheel will be deflected away from the operator.				
Interim Protection	Employer to warn employees of the hazard and to discuss the topic at the next all hands safety meeting.				
Potential Effect	Lacerations and punctures, from contact with the wheel or with pieces of the disintegrating wheel.				
Recommended Action	Provide a safety guard as required. The intent of the standard is to ensure that pieces of a disintegrating wheel will be deflected away from the operator.				

Item Number	12	Hazard Type	Serious	# of Instances	3
Standard	1910.242(a)		Correction Due Date	11/20/2016	
Description	Three (3) hammers were found that had broken or splintered handles and had not been taken out of service for repair as required by the standard.				
Condition	General requirements. Each employer shall be responsible for the safe condition of tools and equipment used by employees, including tools and equipment which may be furnished by employees.				
Interim Protection	Employer to warn employees of the hazard and remove the tools from service.				
Potential Effect	[vary with tool and condition, but may include] electric shock, burns, and electrocution, from contact with live parts AND/OR contusions, lacerations, and puncture wounds, from tool breaking or from splinters.				
Recommended Action	Assign one or more qualified persons to inspect and tag all hand and portable powered tools before first on-the-job use and periodically thereafter, and to repair, replace, or ensure replacement of defective tools. Defective tools and equipment should be tagged as hazardous and removed from service immediately. Employers are responsible for ensuring the safe condition of all tools and equipment used by employees, including those furnished by employees.				

Item Number	13	Hazard Type	Serious	# of Instances	1
Standard	1910.242(b)		Correction Due Date	11/20/2016	
Description	A shop made compressed air nozzle used for cleaning was found that was equipped with a reducer or diverter type air nozzle tip as required by the standard.				
Condition	Compressed air used for cleaning. Compressed air shall not be used for cleaning purposes except where reduced to less than 30 p.s.i. and then only with effective chip guarding and personal protective equipment.				
Interim Protection	Employer to warn employees of the hazard and remove the shop made nozzle from service. Discuss the topic during the next safety meeting.				
Potential Effect	Lacerations and punctures of exposed body parts, from particulate matter driven by air pressure.				
Recommended Action	Adjust or replace the air supply or change the air nozzle so that the maximum discharge pressure is less than 30pounds (force) per square inch (207kilopascals).				

Item Number	14	Hazard Type	Serious	# of Instances	1
Standard	1910.151(c)		Correction Due Date	11/20/2016	
Description	In the UV room, large quantities of corrosive materials were found and there were no suitable facilities for quick drenching or flushing of the eyes and body provided within the work area as required by the standard.				
Condition	Where the eyes or body of any person may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes and body shall be provided within the work area for immediate emergency use.				
Interim Protection	Employer to warn employees of the hazard.				
Potential Effect	Slip, trips and falls, due to the clutter in and around the eyewash station, loss of vision and eye irritation.				
Recommended Action	Install suitable facilities for quick drenching/flushing of the eyes and body within the work area.				

Appendix “B”

Report On Correction of Hazards

**Juneau, City of
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau, Alaska 99801**

Safety Visit: 143894

On September 22nd 2016, Shane Strubhart, a Safety Consultant from the Alaska OSH C&T conducted a Safety Consultation at the Mendenhall Wastewater Facility in Juneau Alaska.

Use this form to document the corrective actions and/or the preventive measures the employer has taken to correct the reported items. The employer has agreed to respond to all items categorized as Serious. Although not required, it is encouraged to report corrective action taken for items categorized as Other Than Serious and Regulatory.

Please return this report form no later than November 20th, 2016.

Shane Strubhart
Safety Consultant
Alaska OSH C&T
1111 West 8th Street Room 304
Juneau, Alaska 99801

If corrective action cannot be accomplished by the corrective action date, a written request for an extension must be submitted no later than **November 20th, 2016**.

The following “Serious Hazards” REQUIRE a response:

Item Number	1	Hazard Type	Serious	# of Instances	6
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.147(c)(2)(ii)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	2	Hazard Type	Serious	# of Instances	4
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.1200(f)(6)(ii)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	3	Hazard Type	Serious	# of Instances	3
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.305(a)(2)(ix)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	4	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.22(d)(1)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	5	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.1450(e)(1)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	6	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.132(d)(1)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	7	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.184(c)(14)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	8	Hazard Type	Serious	# of Instances	2
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.37(b)(2)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	9	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.37(a)(4)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	10	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.303(f)(2)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	11	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.243(c)(3)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	12	Hazard Type	Serious	# of Instances	3
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.242(a)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	13	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.242(b)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Item Number	14	Hazard Type	Serious	# of Instances	1
Correction Due Date	11/20/2016	Hazard Corrected Date			
Standard	1910.151(c)				
Describe Corrective Action Taken					
Action Taken to Prevent Recurrence					

Employer's signature

Print Name

Date signed and sent

Appendix "C" **Request for Extension**

**Juneau, City of
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau, Alaska 99801**

Safety Visit: 143894

To request an extension, please complete this form and send it to:

Shane Strubhart
Safety Consultant
Alaska OSH C&T
1111 West 8th Street Room 304
Juneau, Alaska 99801

Upon approval, a copy of this form, signed by Alaska OSH C&T, must be posted with the "LIST OF HAZARDS" (Appendix "A-1" from the original report). A follow-up inspection may be conducted to ensure hazard abatement.

Item Number:	Date of Request:
Original Correction Date:	
Describe progress to date and plan for completion:	
Describe the reason for the extension:	
Describe interim protection used to protect employees from exposure/injury:	

Printed name and signature of requesting official

Request Date

Position of official

Printed name and signature of approving official

Approval Date

Appendix “D”

Safety & Health Program Assessment Worksheet

**Juneau, City of
Mendenhall Wastewater Facility
2009 Radcliffe Road
Juneau, Alaska 99801**

Safety Visit: 143894

Request Number	118829	Visit Number	143894	Visit Date	09/08/2016
Employer	Juneau, City and Bureau of				
Site Location	2009 Radcliffe Road , Juneau, AK 99801				
Legend: 0=No; 1=No, Needs major improvement; 2=Yes, Needs minor improvement; 3=Yes; NA= Not Applicable; NE= Not Evaluated; *=Stretch items Attribute of Excellence					

Synthesis Item Score	Score
Hazard Anticipation and Detection Score	18
Hazard Prevention and Control Score	14
Planning and Evaluation Score	12
Administration and Supervision Score	14
Safety and Health Training Score	10
Management Leadership Score	16
Employee Participation Score	8
Total Score	92
Average Score	2.09

Hazard Anticipation and Detection	Score
1. A comprehensive, baseline hazard survey has been conducted within the past five (5) years.	2
Comments:	
2. Effective safety and health self-inspections are performed regularly.	2
Comments:	
3. Effective surveillance of establishment hazard controls is conducted.	2
Comments:	
4. An effective hazard reporting system exists.	3
Comments:	
5. Change analysis is performed whenever a change in facilities, equipment, materials, or processes occurs.	NE
Comments:	
6. Accidents are investigated for root causes.	2
Comments:	
7. Material Safety Data Sheets are used to reveal potential hazards associated with chemical products in the workplace.	2
Comments:	
8. Effective job hazard analysis is performed.	NE
Comments:	
9. Expert hazard analysis is performed.	3
Comments:	
10. *Incidents are investigated for root causes.	2
Comments:	

Hazard Prevention and Control	Score
11. Feasible engineering controls are in place.	2
Comments:	
12. Effective safety and health rules and work practices are in place.	3
Comments:	
13. Applicable OSHA-mandated programs are effectively in place.	2
Comments:	
14. Personal protective equipment is effectively used.	2
Comments:	
15. Housekeeping is properly maintained.	3
Comments:	
16. The organization is properly prepared for emergency situations.	NE
Comments:	
17. The organization has an effective plan for providing competent emergency medical care to employees and others present at the site.	NE
Comments:	
18. *Effective preventive maintenance is performed.	2
Comments:	
19. An effective procedure for tracking hazard correction is in place.	NE
Comments:	

Planning and Evaluation	Score
20. Workplace injury/illness data are effectively analyzed.	2
Comments:	
21. Hazard incidence data are effectively analyzed.	2
Comments:	
22. A safety and health goal and supporting objectives exist.	2
Comments:	
23. An action plan designed to accomplish the organizations safety and health objectives is in place.	2
Comments:	

Planning and Evaluation	Score
24. A review of in-place OSHA-mandated programs is conducted at least annually.	2
Comments:	
25. *A review of the overall safety and health management system is conducted at least annually.	2
Comments:	

Administration and Supervision	Score
26. Safety and health program tasks are each specifically assigned to a person or position for performance or coordination.	2
Comments:	
27. Each assignment of safety and health responsibility is clearly communicated.	2
Comments:	
28. *An accountability mechanism is included with each assignment of safety and health responsibility.	NE
Comments:	
29. Individuals with assigned safety and health responsibilities have the necessary knowledge, skills, and timely information to perform their duties.	2
Comments:	
30. Individuals with assigned safety and health responsibilities have the authority to perform their duties.	2
Comments:	
31. Individuals with assigned safety and health responsibilities have the resources to perform their duties.	2
Comments:	
32. Organizational policies promote the performance of safety and health responsibilities.	2
Comments:	
33. Organizational policies result in correction of non-performance of safety and health responsibilities.	2
Comments:	

Safety and Health Training	Score
34. Employees receive appropriate safety and health training.	2
Comments:	
35. New employee orientation includes applicable safety and health information.	2
Comments:	
36. Supervisors receive appropriate safety and health training.	2
Comments:	
37. *Supervisors receive training that covers the supervisory aspects of their safety and health responsibilities.	2
Comments:	
38. Safety and health training is provided to managers.	2
Comments:	
39. *Relevant safety and health aspects are integrated into management training.	NE
Comments:	

Management Leadership	Score
40. Top management policy establishes clear priority for safety and health.	2
Comments:	
41. Top management considers safety and health to be a line rather than a staff function.	2
Comments:	
42. *Top management provides competent safety and health staff support to line managers and supervisors.	2
Comments:	
43. Managers personally follow safety and health rules.	2
Comments:	
44. Managers delegate the authority necessary for personnel to carry out their assigned safety and health responsibilities effectively.	NE
Comments:	
45. Managers allocate the resources needed to properly support the organizations safety and health system.	NE
Comments:	

Management Leadership	Score
46. Managers assure that appropriate safety and health training is provided.	2
Comments:	
47. Managers support fair and effective policies that promote safety and health performance.	2
Comments:	
48. Top management is involved in the planning and evaluation of safety and health performance.	2
Comments:	
49. Top management values employee involvement and participation in safety and health issues.	2
Comments:	

Employee Participation	Score
50. There is an effective process to involve employees in safety and health issues.	2
Comments:	
51. Employees are involved in organizational decision making in regard to safety and health policy.	NE
Comments:	
52. Employees are involved in organizational decision making in regard to the allocation of safety and health resources.	NE
Comments:	
53. Employees are involved in organizational decision making in regard to safety and health training.	NE
Comments:	
54. Employees participate in hazard detection activities.	2
Comments:	
55. Employees participate in hazard prevention and control activities.	2
Comments:	
56. *Employees participate in the safety and health training of co-workers.	NE
Comments:	
57. Employees participate in safety and health planning activities.	2
Comments:	
58. Employees participate in the evaluation of safety and health performance.	NE
Comments:	

OMB Number: 1218-0110

Expiration Date: 06/30/2018

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. OSHA requires that all State On-site Consultants (Consultants) use the Revised Form 33 if they collect information in the course of their visit which would allow them to fill out a portion of the Form. When the Consultation Project Manager recommends an applicant for the OSHA Safety and Health Achievement Recognition Program (SHARP), which exempts the employer from an OSHA Enforcement inspection as long as the applicant remains a SHARP site, managers must complete all Revised Form 33 information. In accordance with 29 CFR 1908.6(h)(1) and (2), Consultants must preserve their confidentiality of information obtained as the result of a consultative visit which contains or must reveal a trade of secret of the employer. It is estimated that Consultants average 45 minutes to complete 12-18 entries on the form (for a general consultation visit) and Consultants average 5 hours to complete all 58 entries on the form (for a comprehensive consultation visit or SHARP evaluation), including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing the form. The Form serves as a comprehensive evaluation tool. The information obtained from the form is used to evaluate an employer's safety and health management system. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Office of Small Business Assistance, Occupational Safety and Health Administration, Room N-3660, 200 Constitution Avenue, NW, Washington, DC 20210.

Appendix “E” – Consultation & Training Services

Customer Survey

An Alaska OSH consultant was recently at your work site to provide assistance evaluating your safety and health program or conducted formal training. We would appreciate any feedback regarding this experience. Please take a few minutes to answer the statements below and return to Alaska OSH Program Manager by mail, fax or email.

The mailing address is 1111 West 8th Street, Room 304, Juneau, Alaska 99801, fax 907-465-6012 or email shane.strubhart@alaska.gov.

Please answer the following questions regarding your rating of service provided by AK-OSH Consultation & Training.

TIMELINESS

1. How do you rate the timeliness of the services provided by Alaska OSH Consultation & Training Services?
 Excellent Good Fair Poor Don't Know*

Comments _____

ACCURACY

2. How do you rate the ability of Alaska OSH Consultation & Training Services to provide services correctly the first time?
 Excellent Good Fair Poor Don't Know*

Comments _____

HELPFULNESS

3. How do you rate the helpfulness of Alaska OSH Consultation & Training Services employees?
 Excellent Good Fair Poor Don't Know*

Comments _____

EXPERTISE

4. How do you rate the knowledge and expertise of Alaska OSH Consultation & Training Services employees?
 Excellent Good Fair Poor Don't Know*

Comments _____

AVAILABILITY OF INFORMATION

5. How do you rate the availability of information at Alaska OSH Consultation & Training Services?
 Excellent Good Fair Poor Don't Know*

Comments _____

OVERALL SERVICE

6. How do you rate the overall quality of service provided by Alaska OSH Consultation & Training Services?
 Excellent Good Fair Poor Don't Know*

Comments _____

We would appreciate any other comments or suggestions you have regarding the services provided.

Company Name: Mendenhall Wastewater Facility Contact Person: Randy Brown Date: _____

Consultants: Shane Strubhart

- **Survey respondents lacking sufficient knowledge to answer a particular question may opt out of that question by answering “Don't Know.”**